

Windham Senior Center Advisory Board Minutes
Windham Senior Center Meeting Room – 2nd Floor
47 Crescent Street, Willimantic, CT 06226
Thursday March 27, 2014 at 6:00pm

Present: Robert Greenleaf, Joan Light, Eugene Light and Victor Rayhall
Janet Ragno arrived at 6:45pm

Staff Present: Mary DeMarco

1. **Call to Order:** Meeting called to order by Chairman Light at 6:01pm
2. **Citizens and Delegation:** Bernie D’Auteuil: Read in the newspaper about CLiCK purchasing a building on Club Road and asked if they were still going to be involved in the project at 1315 Main Street.
3. **Adoption of Minutes:**
Victor Rayhall moved, seconded by Robert Greenleaf to accept the January 23, 2014 minutes as presented. **Motion passed unanimously.**
4. **Windham Senior Center Report**
There have been numerous complaints about an individual (offensive odor) visiting the Center. This individual has been talked to by Center personnel, the Visiting Nurse and a representative of the Gate Keeper program. On Thursday, March 27th, after receiving numerous complaints about the offensive odor, Center staff spoke again to the individual. She continues to state she doesn’t have any problems, washes herself and her clothing. She was told if there were any more complaints, staff would have no alternative but to ask not to come to the Center for a period of time. She said she understood.
Kate Cox is having everyone who participates in activities or lunch at the Center complete an Emergency Contact form.
A meeting will be scheduled with CLiCK and Access to learn of CLiCK’s intentions with regard to the Senior / Community Center.
5. **Old Business:**
 - a. Senior Center Visits: None
 - b. Policies / Guidelines: Mary started writing some policies/guidelines for the Center. This will be an on-going project and will take several meetings to adopt. Board members were encouraged to send Mary any thoughts/suggestions with regard to policies.
 - c. Grants: Janet Ragno reported there are grants available for the Center. It was suggested that we apply for grants for an AED and a new van.

6. New Business:

- a. Victor Rayhall will look into getting a defribulator for the Senior Center
- b. Spring Dance: To be held on Saturday, May 3rd at the Town Hall from 1-3pm.
Dial-A-Ride will provide free transportation to and from the Senior Complexes.
Casual dress.

7. Adjournment:

Victor Rayhall moved, seconded by Robert Greenleaf to adjourn the meeting at 6:52pm.

Motion passed unanimously.

Next meeting is scheduled for Thursday, May 22, 2014 at 6pm at the Senior Center.

Respectfully submitted,

Joan Light

Clerk, Windham Senior Center Advisory Board