

**MEETING MINUTES  
TOWN OF WINDHAM TOWN COUNCIL COMMITTEE ON  
PUBLIC SAFETY, PUBLIC WORKS, ENVIRONMENT, CULTURE AND  
RECREATION**

**Wednesday March 9, 2016 at 5:30 PM  
Public Works Lower Garage  
Boston Post Road, North Windham**

**1. Call to Order.**

Tom DeVivo called the meeting to order at 5:32 p.m.  
Committee members present: Tom DeVivo, Lorraine McDevitt, Nectalis Martinez.  
Mike Lessard and James Flores arrived later in meeting  
Town Staff Present: Brad Wojick, Public Works Superintendent, Scott Clairmont  
Assistant Public Works Superintendent, Matt Vertefeuille Code Enforcement Director,  
Town Engineer, Joe Gardner

**2. Citizens and Delegations.**

none

**3. Town Council Committee Member Comments.**

none

**4. Approval of Minutes February 9, 2016.**

A motion was made by Nectalis Martinez to accept the minutes. The motion  
was seconded by Lorraine McDevitt and passed unanimously

**5. Tour of Public Works Facility.**

Public Works Superintendent Brad Wojick conducted a tour showing members recent  
improvements and needed renovations. Member Mike Lessard arrived during the tour

**6. Discussion and Possible Action Regarding Public Works Capital Projects.**

Assistant Superintendent Scott Clairmont presented costs for 44 recycling and trash  
barrels for Main Street at a cost of \$40,000, four solar speed radar  
signs at a cost of \$20,000 and a metal storage building at a cost of \$150,000.

A motion was made by Mike Lessard to request the Board of Finance fund two of the  
speed radar signs out of this year's budget and to include the second two in the  
upcoming budget under Capitol Projects, to fund the trash/recycling cans and the  
storage building under Capitol Projects for the upcoming budget. The motion was  
seconded by Lorraine McDevitt and passed unanimously.

**7. Discussion and Possible Action Regarding Use of Town Property at 804 Main Street.**

A letter from the Town's Insurance carrier H.D. Segur was reviewed regarding the Town's liability in letting the area being used. Chairman, Tom DeVivo will request that a representative of the firm attend the next subcommittee meeting.

Town Staff will lay out a small park for the site.

James Flores arrived.

**8. Discussion and Possible Action Regarding Street Lights.**

Jean de Smet, Chair of the Energy Commission reviewed a letter requesting an audit of street lights, followed by a design. Scott Clairmont is currently mapping all street light locations after which a GIS Map will be developed.

**9. Discussion and Possible Action Regarding Bulky Waste Pick-up.**

Matt Vertefeuille discussed difficulties of enforcing the 15 item limitation. Tim DeVivo from Willimantic Waste stated people put things out afterwards and then call and say they were missed.

A motion was made by James Flores recommend to the Council that bulky waste pick-up, leaf collection, and street light funding be placed back in the budget. The motion was seconded by Nectalis Martinez and passed four in favor with Tom DeVivo abstaining.

**10. Discussion and Possible Action Regarding Transfer Station Hours of Operation.**

Scott Clairmont discussed problem with Waim and trash being deposited on Riverside Drive. Scott presented a proposal to open the Transfer Station on Thursdays and to issue permits to landlords at a cost of \$50. Tom DeVivo recommended a fee of \$100.00.

A motion was made by Lorraine McDevitt to open the transfer station on Thursday's and to charge landlords \$100.00 effective July 1, 2016. The motion was seconded by Mike Lessard and passed unanimously.

**11. Citizens and Delegations.**

Jean de Smet would like trash cans on side streets and the bike path. She would like cars to be allowed to use bus stops between pick-up times.

**9. Adjournment.**

A motion was made by Lorraine McDevitt to adjourn the meeting at 7:20 pm. The motion was seconded by Nectalis Martinez and passed unanimously.

Respectfully Submitted

Joseph Gardner

Town Engineer