

Minutes of the Town Council Administration, Finance, Development and Health & Human Services Committee

Windham Town Hall, 2nd Floor Conference Room

Tuesday, April 12, 2016 - 7:00 P.M.

1. Call to Order

Attended: Charlie Krich, Lynne Ide, Dawn Niles, Tony Fantoli. Dennis O'Brien arrived late

2. Pledge of Allegiance.

3. Public Comment.

Corey Krohn spoke in favor of ordinance on fracking waste.

Neal Beets spoke on items 7 and 9....requested 9 be in open session, no basis for action against him, Item 7 that the full board only had jurisdiction not this Committee.

4. Adoption of Minutes.

A. February 9, 2016 - Regular Meeting Minutes

Tony Fantoli made the motion to adopt, Lynne Ide seconded...3/0/1 with Dawn Niles abstaining

B. March 1, 2016 - Special Meeting Minutes.

Tony Fantoli made the motion to adopt, Lynne Ide seconded...3/0/1 with Dawn Niles abstaining

5. Presentation by the Energy Commission Regarding an Ordinance on Fracking Waste.

Doug Lary presented. Dennis O'Brien arrived during this item. Made some suggestions in changes. Discussion occurred. Who would be the person to enforce: Code Compliance and/or Joe Gardner.

6. Discuss and Possibly Act to Recommend that the Town Council Adopt an Ordinance on Fracking Waste.

Lynn Ide suggested and made a motion to send changes on the draft to the town attorney for review and then back to committee...seconded by Tony Fantoli...passed unanimously

7. Discuss and Possibly Adopt a Process for Evaluation of the Town Manager.

Discussion occurred. Form was used in 2008, but last review was in 2014. It was agreed that the full Council needs to be involved ...last time initiated by the Committee then onto full Council as it should be...It was agreed that the town manager should do a self evaluation based on his job description. Discussion over using something like survey monkey....and a 360 review occurred.

Motion by Lynne Ide that the evaluation gets done with input by the Department Heads, Council, and agreed upon pool of community representatives. Dennis O'Brien seconded. Time period will be July 1st last year....and June 30th this year....passed unanimously

8. Discuss and Possibly Approve a Process for Raises for Non-Unionized Department Heads.

2009-2014 Department Heads were evaluated...It stopped then as the past council was looking at different form to use. It was determined that the Town Manager would evaluate all Department Heads using the old form

9. Discuss and Possibly Move to Convene an Executive Session to Discuss Personnel Matters with Committee Members and Town Manager.

Open Session....Discussion occurred by all. Key points: Town Manager felt that he has fulfilled his responsibilities. Dennis O'Brien felt that not going was most likely not fulfilling his job description as the liaison. Charlie Krich felt that his emails during the week were not professional...that there is no legal question. That it is common sense to just attend the meeting of the Board of Finance.

Motion by Charlie Krich to direct the Town Manager to attend all meetings of the BOF unless excused by the Chair of the BOF, second by Lynne Ide....withdrawn.

Motion by Charlie Krich to attend BOF meetings requested by the BOF chair, seconded by Dawn Niles....withdrawn

Motion by Tony Fantoli to make a recommendation to the Town Council to direct the Town Manager to attend all BOF meetings pertaining to the General Government Budget during the budget season. Second by Dawn Niles. Passed unanimously.

10. Discuss and Possibly Vote on Any Matters Discussed in Executive Session.

11. Public Comment.

Neal reminded all that the town attorney not those that are attorneys on the Council provide legal guidance to the council.

Doug Lary - impressed with the discussion

12. Adjourn.

Motion to adjourn by Dawn Niles