

**WINDHAM WATER POLLUTION  
CONTROL AUTHORITY**

**MINUTES**

**April 22, 2014**

The Windham Water Pollution Control Authority held its meeting on April 22, 2014 in the Windham Wastewater Treatment Facility Conference Room. Chair Rene Goss called the meeting to order at 6:30P.M. Members attending were Stanley Morytko, Mary Burnore and Rene Goss. Patti Lein was excused. Also present was Plant Superintendent David Garand.

**I) Public Comment**

There was no public comment.

**II) Correspondence**

There was no correspondence

**III) Approval of Minutes**

The minutes of March 25, 2014 were approved. The motion was made by Mary Burnore and seconded by Stanley Morytko. The motion carried unanimously.

**IV) Reports**

**Chairman's Report**

The Chair had no report.

**Plant Superintendent's Report**

Plant Superintendent David Garand reported on the following:

**CAWPCA Meeting**

The meeting of the CAWPCA will be held on May 9, 2014 from 8:00 AM to noon at the Courtyard Marriot in Cromwell, CT. WPCA members Stanley Morytko and Patti Lein plan on attending the meeting.

**Plant Performance**

All permit requirements were met for the month of March. Plant Superintendent Garand reviewed the March 2014 Effluent Quality Report.

## **Administration & Finance**

### **a) Monthly Budget Report**

Plant Superintendent Dave Garand reviewed the Monthly Budget Report ending 3/31/14. **Revenue** totals \$2,457,000. This is 71% of the revenue collected with 75% of the year complete. **Expenditures** total \$2,355,642. This is 68% of the budget spent with 75% of the year completed.

### **b) Significant Non-recurring Expenses**

There were no significant non-recurring expenses to report.

### **c) Mansfield Oil Spill**

Mr. Garand said a property in the Town of Mansfield experienced an oil spill when an oil delivery truck's hose broke. A soil remediation company is in the process of separating the oil from the ground water. Mr. Garand said he is working with the Ct. D.E.E.P. to provide a permitted site for the remediated ground water to be disposed. This water is classified as "Regulated Waste" and the waste hauler is charged a tipping fee of \$0.10 per gallon on a COD basis. Revenue from this site has been approximately \$4,600 (46,000 gallons) for the month of April, said Garand. The site is expected to be cleaned up sometime in May.

### **d) Waste Sludge Storage Project: R.F.P. Engineering Services**

Plant Superintendent Garand reviewed the Request for Proposal for the waste sludge storage project. The Town of Windham Sewer Facility is seeking a bid for engineering services to provide construction drawings, project specifications and bid documents for the scope of the construction. This is a locally funded wastewater treatment solids handling operational modification project. Bids must be received by 5/30/14, said Garand.

### **e) Multi-Bank Securities; New Purchases**

Mr. Garand reviewed the Multi-Bank Securities Report. He said we have securities which will be maturing in the near future. He recommends purchasing new securities with maturity dates of around 10 years out. Currently these securities are yielding around 3.2% annually. He said new purchases will be covered with the maturing securities (\$490,470). He referred to the latest security purchase, FHLMC 3% due 12/19/25. This is priced at 97.1106 callable quarterly, and the worst case yield is 3.30% YTM. He said all early calls will result in a yield higher than that.

#### **f) Conantville Interceptor Infiltration Study**

Mr. Garand reviewed the 3/20/14 Conantville Flow Study Data. He said he took the flow study data and put it into a spreadsheet. He then reviewed the flow study meter site daily flow totals. The flow study data shows substantial infiltration upstream from Mansfield's first connection to the interceptor.

Mr. Garand said he would like to hire a company with the ability to camera the 30 inch sewer main in question. He said there is something going on in this section of pipe. We need to identify the problem, then develop and implement the best fix, he added. Members agreed to have Mr. Garand hire a contractor to camera the sewer line to determine where the additional flow is coming from. The findings will be discussed at the next W.P.C.A. meeting.

#### **g) Tighe & Bond 2013 Ct. Sewer Rate Survey Review**

The report shows that the average annual sewer user charge per household in Connecticut is \$400.06. Mr. Garand said the average annual sewer user charge per household in Willimantic is \$273.00. This is 33% less than the average in Connecticut, he said. Septage and grease revenues are used to subsidize capital expenses at the treatment facility. This additional revenue keeps Willimantic sewer user rates among the lowest in the state.

#### **h) Customer Relations**

There were no blockages in our lines through 4/22/2014.

#### **i) Misc.**

Mr. Garand said a new bill stuffing machine was leased by the Revenue Collector's Office. Envelopes will be included in subsequent billings.

The meeting was adjourned at 7:20 P.M. The motion to adjourn was made by Mary Burnore and seconded by Stanley Morytko. The motion carried unanimously.

The next meeting will be held on May 27, 2014 at 6:30 P.M.

Respectfully submitted,

Lillian Murray, Clerk