

**WINDHAM WATER POLLUTION
CONTROL AUTHORITY**

MINUTES

April 24, 2012

The Windham Water Pollution Control Authority held its meeting on April 24, 2012 at the Windham Wastewater Treatment Facility Conference Room. Chairman Rene Goss called the meeting to order at 6:30 P.M. Members present were Stanley Morytko, Mary Burnore, Patti Lein and Rene Goss. Also present was Plant Superintendent David Garand.

1) Public Comment

Joseph Boucher, P.E. with Towne Engineering and Jerry Iazzetta, representing the **Willimantic** Camp Meeting Association, appeared before the board for a preliminary discussion regarding sewage disposal. Mr. Iazzetta said there are 88 seasonal and year round homes located at the **Willimantic** Camp Meeting Association property. These homes are presently on septic systems. He said they have been notified by D.E.E.P. regarding the need to create an on-site sewage disposal system. He said the other **alternative** would be to tie into the town's existing sewer system.

Mr. Boucher referred to a drawing of the property and pointed out the location of the last three manholes in the Windham sewer line. This is where the town's sewer system ends, he said. Plant Superintendent Dave Garand suggested that the Camp Meeting Association conduct a feasibility study to determine the cost of tying into the town's sewer system versus the cost of creating an on-site system.

Mr. Iazzetta said their plan would be to proceed along Route 32. He said they have submitted a plan to D.E.E.P., but to date have not had a response from them.

Plant Superintendent Dave Garand explained that the plan must be consistent with the State and local Plan of Conservation and Development. He said you must first secure approval from the State. **Once** the State determines that the plan is consistent with the Plan of Conservation and Development then **you must obtain approval** from the local municipality also confirming that the plan is consistent with the **local** Plan of Conservation and Development. Garand offered to contact Dennis Grecci of the D.E.E.P. for information as how best to proceed. Perhaps D.E.E.P. can expedite the process, added Garand

Mr. Boucher said this property has been identified as a problem area for quite a while. He said looking at the Plan of Conservation and Development how would we fit in with a sewer line extension. Do you have the pitch to get to the manholes, asked Garand? He said gravity will be a major issue. He said most likely this would require putting in a

pump station as well. Mr. Boucher said the State D.O.T. would not allow a private sewer line to be installed under their road (Rt. 32). The section of sewer line on Rt. 32 would need to be owned and maintained by the Town. All sewers on private property would be owned and maintained by the Camp Meeting Association. Garand said he will have plant staff verify the invert elevation which will be needed by the Camp Meeting Association to determine if there is enough elevation to gravity to the existing sewer manhole.

Member Patti Lein asked if the W.P.C.A. would be responsible for the sewer extension to the Camp Ground. Garand said the Camp Meeting Association would be required to pay for all cost associated with the sewer extension project. Once the project is completed the town would take ownership and maintain the sewer main running to the Camp Meeting Association property. Mr. Boucher asked if the town would charge one sewer connection fee or 80. Garand said there is a reduced connection charge already in place for connections to privately owned and maintained sewer mains.

Garand said once approval is received from the State and from the municipality the next step would be to come back before the WPCA for approval.

2) Correspondence

Plant Superintendent Garand said he received notification from the CAWPCA regarding a workshop to be held on May 11, 2012 from 8:00AM to 12:00 PM. WPCA Members Patti Lein, Stan Morytko and Rene Goss agreed to attend. Mary Burnore will be out of state and unable to attend.

3) Approval of Minutes

The minutes of March 27, 2012 were approved on a motion by Mary Burnore and seconded by Stan Morytko. The motion carried unanimously.

4) Reports

a) Chairman's Report

Chairman Rene Goss said he picked up a small gift for Nancy Elliott who will be retiring from the Town of Windham's Billing and Collection Department. He said the gift is from the WPCA to acknowledge her service to the WPCA.

B) Plant Superintendent's Report

Construction

a) Contractors are working on punch list completion. Secondary Clarifier #1: Off line for equipment replacement. All submerged surfaces: Need to schedule removing and reapplying failed paint. Test panels have failed. They say the cause of the problem is

because of an excessive concentration of animal fats. Plant Superintendent Garand said he is in consultation with Attorney Rich Cody for advice on how to proceed. Garand said he is meeting with Sherwin Williams and Wright Pierce within the next couple of days. He said he has asked Sherwin Williams to provide literature **stating the effects** concentrated animal fats **have on their coating**. He said he is prepared to ask Sherwin Williams to recommend a product and ask for an acknowledgement from Wright Pierce that this product will stand up to its warranty. If Sherwin Williams is not willing to do this, we will hire someone to do the work and then **sue** Sherwin Williams for the cost.

b) Authorization to negotiate a settlement with Carlin **to settle all** Construction Change Order Request not to exceed \$455,000. Garand said the first change order is **for a “Change in Soil Conditions” claim asking for approximately \$1.2 million**. The second change order is **for a “Construction Delay” claim asking for approximately \$580,000**.

Mary Burnore made a motion to authorize Plant Superintendent Garand to negotiate a settlement with Carlin regarding **both** change order request. **The total of the two change orders shall** not exceed \$455,000. Patti Lein seconded the motion. The motion carried unanimously.

Plant Performance

There was one **BOD/5 and one TSS permit** violation **in March**. The D.E.E.P. was notified. Garand reviewed the March 2012 Effluent Quality Report. Nitrogen is in the range of 160 lbs/day.

Administration & Finance

a) Monthly Budget Report – Garand reviewed the Monthly Revenue Summary dated 3/31/12. **Revenue** is \$2,552,848. This is 75% of revenue collected with 75% of the year complete. Expenses are \$2,411,226. This is 71% of the budget spent with 75% of the year complete.

b) Significant Non-recurring Expenses – Garand reviewed significant non-recurring expenses March 28th to April 20th. These include aeration blower drive and trench less ultraliner (West Main St., Emerald Avenue – emergency line work).

c) Nitrogen Credit Exchange Purchase- Garand said we will need to purchase nitrogen credits totaling \$44,808.00. He reviewed the Long Island Sound Nutrient Reduction Program Report.

d) Multi Bank Securities: Sold & Purchased – Garand reviewed the monthly settlement report from MBS. He said we have **7 months before our next investments are** due to mature. **We** are seeking an opportunity to **obtain the best rate possible**. At the end of March we purchased securities totaling \$680,000 yielding a rate of 3.57%. We **plan to** hold these until maturity, said Garand. He reviewed Position Maturity Details. We have

69 securities that run from November 2012 through August 20, 2039. These total \$10,552,000 yielding an average rate of 4.3%.

e) F.O.G. annual Exemption Request – David Dreihholz’s report dated 4/24/12 reported that New England Pizza has become compliant with the installation of an AGRU. Also included is a list of facilities that are seeking to renew their F.O.G. exemption for the 2012/2013 year. Dreihholz said he inspected these facilities and found no change from last year. He recommended granting the exemptions as requested.

Mary Burnore made a motion to renew the F.O.G. exemption for the 2012/2013 year to the facilities outlined on Attachment 7 of the Plant Superintendent’s Report and Stan Morytko seconded the motion. The motion carried unanimously.

f) Special Sewer Rate: Annual Renewal Request – Garand reviewed letters from General Cable and MHC Stonegate Manor, LLC. The operating conditions at General Cable are the same as they were when the rate was initially put into effect. Also, MHC Stonegate Manor, LLC requesting to renew their special sewer rate; a flat billing rate per home because the manufactured homes are not all connected to sanitary sewer nor are they individually metered for water usage.

Mary Burnore made a motion to renew the special rate for General Cable and MHC Stonegate Manor, LLC as requested and Patti Lein seconded the motion. The motion carried unanimously.

g) Charter Revision Committee: PILOT distribution. – It was determined that no action is necessary on the part of the WPCA.

h) Billing Concerns – The WPCA is concerned because Water/Sewer bills are being mailed out without return envelopes. When asked why the return envelopes are not being included with the bill we were told the mailing equipment is not able to include the envelope. The WPCA suggested that Plant Superintendent Garand and Jim Hooper of the Water Dept. speak to Gaye at Town Hall about this issue.

Customer Relations

There were no blockages in our lines through 4/24/2012.

As there was no other business, the meeting was adjourned at 8:50 P.M. The next meeting is scheduled on May 22, 2012.

Respectfully submitted,

Lillian Murray, Clerk