

MINUTES

Tuesday, April 26, 2016
Natchaug-Willimantic Neighborhood Revitalization Zone (NRZ)
Steering Committee
All meetings held at 5 p.m.

*** NOTE LOCATION CHANGE ***

**Meehan & Daughters Real Estate
824 Main St. Suite 3A
Willimantic, CT*

Present: Brenda Sullivan, Heather Meehan, Roger Morin. (Note: 3 members constitute a quorum.)

1. Call to Order – 5:04 p.m.
2. Present to speak - No members of the public present to speak.
3. Old Business – Application process for nonprofit status - Approval of conflict of interest policy.

Action tabled. Counsel Barbara McGrath emailed to B. Sullivan, on April 26, a much more detailed draft than the one previously drafted by B. Sullivan, one Counsel says complies with State and Federal regulations.

Counsel's draft has been emailed to members still participating in Steering Committee meetings (P. DiBiasi, K. Dubay, J. Meyers, H. Meehan, N. Rivera, R. Vining and B. Sullivan. A copy will be hand-delivered to R. Morin because he doesn't have an email account.) The document will be discussed at the next meeting with the goal of voting on it with any agreed upon changes.

4. New Business – Nomination and vote on Steering Committee members. (Note, members may not nominate themselves, but they may vote for themselves.)

B. Sullivan nominated the following to a new one-year term as members of the Steering Committee:

Kathy Dubay
Joel Meyers
Rosita Vining
Nancy Rivera
Peter DiBiasi

H. Meehan seconded the motion. The vote in favor was unanimous.

H. Meehan nominated **B. Sullivan** to a new one-year term. R. Morin seconded the motion. The vote in favor was unanimous.

R. Morin nominated **H. Meehan** to a new one-year term. B. Sullivan seconded the motion. The vote in favor was unanimous.

B. Sullivan nominated **R. Morin** to a new one-year term. H. Meehan seconded the motion. The vote in favor was unanimous.

B. Sullivan agreed to continue as Chair and R. Morin as Treasurer pending a future vote on officers.

John Latour, previously Secretary, did not respond to an invitation to continue on the Steering Committee, an invitation sent to all members currently on file with the Town Clerk's office, and it was determined that he no longer works for the ACCESS Agency. A new Secretary will be appointed at a future date.

6. Treasurer's Report – R. Morin reported that the balance remains unchanged: \$2,901.29.

7. Adjourn – The meeting adjourned at 5:12 p.m.

Respectfully submitted by Brenda Sullivan
Chair, NRZ Steering Committee

** A notice was posted by B. Sullivan at the regular meeting place, the conference area at Windham Mills, indicating the change of location.*