

# Windham Senior Center Advisory Board Minutes

Windham Senior Center Dining Room – 1<sup>st</sup> Floor

47 Crescent Street, Willimantic, CT 06226

Thursday April 28, 2016 at 6:00pm

**Present:** Joan Light, Eugene Light, Robert Greenleaf, Janet Ragno and Victor Rayhall

**Staff Present:** Mary DeMarco

1. **Call to Order:** Meeting called to order by Chairman Gene Light at 6:00pm
2. **Citizens and Delegation:** None
3. **Presentation:** Neal Beets, Town Manager and Dennis O'Brien, Councilman updated the Board on the status of the Senior/Community Center. They are currently waiting to hear from attorneys and are hopeful an agreement to purchase and renovate the space will be sometime this summer.
4. **Adoption of Minutes:**  
Victor Rayhall moved, seconded by Janet Ragno to accept the February 25, 2016 minutes as presented. **Motion passed unanimously.**
5. **Windham Senior Center Report**  
Mary provided the Center report and plans for the upcoming month.
6. **Old Business:**
  - A. **Access Agency Move:**
    - i. Update was provided in the above mentioned presentation by the Neal Beets, Town Manager and Councilman O'Brien.
  - B. **Windham Senior Center Upgrades:**
    - i. Kitchen Sink – Suggestion was made to purchase a 3 bay sink and to move it when we relocate to the new place. The Town Manager asked Ms. DeMarco to get 3 quotes for the sink and labor and to move forward.
    - ii. Front Door – Cold air coming through the gap of the front door. The Town Manager said he would have someone from Town Hall look at the problem. Mary DeMarco said she would contact Joe Gardner (Town Engineer) or Peter Zvingilas (Building Inspector) for assistance.
  - C. **Outreach**
    - i. WILI Radio: Victor Rayhall is still trying to talk with them.
    - ii. Charter Cable Show: Mary DeMarco is open to appearing on Dennis O'Brien's cable TV show
    - iii. Website: Mary DeMarco previewed the new Senior Center website for the Board. Kate Cox is uploading material and it should be active soon.
  - D. **Correspondence to Windham Town Council, Town Manager and Mayor** – A letter was sent to the Town Council, Town Manager and Mayor addressing our concerns about the new Center and our need to know what is happening. The Board all thought the letter had made an impact on the people who received it.
7. **New Business:**
  - A. Annual Picnic – June 10, 2016 – The Lauter Park Pavilion has been reserved for the annual picnic. The picnic is scheduled for Friday, June 10<sup>th</sup> from 10:30 – 1pm.
8. **Citizens and Delegation:** None
9. **Next Meeting:** Thursday, June 23, 2016
10. **Adjournment:** Victor Rayhall moved to adjourn the meeting, seconded by Janet Ragno. Meeting adjourned at 7:18pm.

Respectfully submitted,

Joan Light  
Clerk, Windham Senior Center Advisory Board