Windham First Taxing District~ Annual Meeting

Monday, April 4, 2016 ~ 7 p.m.

Windham Center Fire Department

President Diane Rayhall called the annual meeting of the Windham First Taxing District to order at 1910 hours.

Members present were: Diane Rayhall, Helene Chapman, Elaine Rogers, Theodore Colwell, Dawn Niles, Bill Power, Peter Bruscato and Jan Mott were present. Joseph DeMarchi was absent.

Registrar of Voters Bunny Lescoe advises that there are 31 registered voters in attendance.

Approval of the Minutes of the Regular Meeting dated March 7, 2016 ~ Motion made by Dawn Niles to accept the minutes. Seconded by Elaine Rogers. With several corrections, top of page 2 to change associate to associated. Second paragraph change 1900 to 1990. Also restructure the sentence to say "All firefighters in Connecticut who preform interior operations must be certified to a minimum Fire Fighter I level". Page 3 paragraph 2, add in Windham Center Fire Department budget amount of $178,797.00. Under motion Bill Powers also voted in favor. Also on page 3, under Windham Free Library change Carol Santa Lucia to Michelle Dupruis. Top of page 5 remove sentence regarding ethics issue that was already addressed. Also change the spelling in last sentence of paragraph 1, "checking" not "checing". The Boy Scout representatives attended the meeting as a requirement to attend a government meeting. Motion accepted, Elaine Rogers abstained.

Treasurer's Report~ Jan Mott presented the bills and account balances. He noted one bill for the month:

Account balances ~

Checking	$20,852.08
Operations Savings	$183,809.90
Reserve Grant Match	$63,912.00
Reserve Grantee Improvement	$164,966.00
Total	$433,539.98

Bills to Pay ~

The Chronicle	$739.58
Total	$739.58

We have spent $690,888.97 of our $853,538.00 budget to date. Motion to accept the report and pay the bill was made by Dawn Niles, seconded by Elaine Rogers. Motion accepted, Peter Bruscato abstained.

Public Comment ~

Dawn Niles gave an update from Heart Safe, we have received our new certificate. It will be presented to the Town on April 5th. She also advises that there will be a meeting with the Superintendent of Schools and Board of Education will be holding budget forum on April 5th at 6:30 p.m. at Windham Center Fire Department. Also, the Board of Finance will be holding two (2) public hearings, one on April 18th at 7p.m. at Windham Center Fire Department and the other on April 13th at 7p.m.at the Windham Town Hall.

Jean Chaine questioned the notification of the meetings. He is concerned about the difference in the budget totals. The paper stated that the budget being voted on was $880,506.00, but the total of all the entities was $618,617.00 leaving a balance of $261,889.00. Jan Mott treasurer stated that the $261,889.00 is the difference between the administration budget and the money being requested from the entities. Brief discussion was held.

Bill Powers stated that there needed to be transparency for all line items. Elaine Rogers stated that the general public has been in attendance at the meetings to know what the line items were. Chief Lloyd Niles stated that the notices for the meetings could be just posted at Windham Center Fire Department, South Windham Fire Department, Windham Town Hall and at the Post Office.

Recommendation from the Nominating Committee~

Dawn Niles read the recommendation from the nominating committee with the following for Administrative Offices, noting at this time she is not seeking re-election:

President – Dianae Rayhall

Vice-President – Elaine Rogers

Clerk – Helene Chapman

Treasurer – Jan Mott

Dawn stated that is was not an easy decision. She thanked the District form allowing her to serve on the Board of Directors. Dawn will be serving on the Town Council. She recommended Andrew Carey III as a replacement, he has served as president and would be an excellent addition to the Board.

Motion made by Jeff Wrana to close the nominations and have the clerk cast one vote for the slate of officers, seconded by Randy Clark.

Dawn Niles continued with the candidates for the Board of Directors as follows:

Andrew Carey III	Joseph DeMarchi
Theodore Colwell	Chuck Pennewill
Bill Powers	Peter Bruscato

All candidates were given the opportunity to speak on their behalves. Noting the following:

Andrew Carey stated that he has a long time Windham resident and past president of the Taxing District. He would like the opportunity to serve the District again. He feels that he would do a good job.

Chuck Pennewill stated that he has been a resident for the last 35 years. He has served on the Board of Finance and Charter Revision. He would like the opportunity to serve the Taxing District. He enjoys working with people.

Theodore Colwell stated he did not need to speak.

Bill Powers stated that after serving his first year he has found it to be a learning opportunity. He believes that the district is a grass roots democracy and that speaks volumes of the people of Windham. It has been a pleasure serving the Taxing District and he would like to continue.

Joseph DeMarchi was not present.

Peter Bruscato felt he didn't have anything to add.

Elected to the Board of Directors were the following:

Andrew Carey III	Joseph Demarchi	Theodore Colwell
Peter Bruscato	Bill Powers	

Taxing District Attorney Nicholas Kepple provided the swearing in of officers for the 2016-2017 year.

Appointment of Taxing District Attorney Nicholas Kepple ~

Motion made by Victor Rayhall to appoint Nicholas Kepple, seconded by Dawn Niles. Motion accepted unanimously.

Authorization of Bank Signatures ~

President Diane Rayhall, Vice President Elaine Rogers and Treasurer Jan Mott will be authorized to sign checks.

Authorization of Auditors from Shane, Navratil & Company ~

Motion made by Peter Bruscato, seconded by Bill Powers to appoint Shave, Naratil & Company as the auditors for the Taxing District. Motion accepted unanimously.

Discussion on Proposed Budgets ~ None

Vote on Windham Youth Organization Budget of $14,000.00 ~

Motion made by Dawn Niles to accept the proposed budget, seconded by Andrew Carey III. Motion accepted unanimously.

Vote on Guilford Smith Memorial Library budget of $49,325.00 ~

Motion made by Elaine Rogers, seconded by Dawn Niles to accept the proposed budget. Motion accepted unanimously.

Vote on the Windham Free Library budget of $45,674.00 ~

Motion made by Elaine Rogers to accept the proposed budget, seconded by Andrew Carey III. Motion accepted unanimously.

Vote on the Windham Center Fire Department budget of $178,797.00 ~

Motion made by Michael Licata, seconded by Patrick Farley to accept the proposed budget. Motion accepted unanimously.

Vote on the South Windham Fire Department budget of $162,231.00 ~

Motion made by Jeff Wrana, seconded by Ric Nadeau to accept the proposed budget. Motion accepted unanimously.

Vote on the General Budget of $880,506.00 ~

Jean Chaine stated that the vote needed to explain the complete budget in the motion. Motion made by Peter Bruscato to accept the $880,506.00 proposed budget which includes $618,617.00 for the entities served by the Taxing District and $261,889.00 for Administration, seconded by Jean Chaine. Motion accepted unanimously.

Vote on the proposed Mill Rate .00188 ~

Motion made by Elaine Rogers, seconded by Dawn Niles to accept the Mill Rate at .00188 an increase of .002 mil. Motion accepted unanimously.

Public Comment ~

Josh Niles made a suggestion to change the bylaws to nominate at the March meeting for election of officers/board members. This would allow for more time to evaluate the candidates.

Chief Lloyd Niles stated that it bothers the general public to see Board Members trying to derail other Board Members. Everyone should be trying to work together.

Bunny Lescoe stated the Nancy needed assistance with manning the election polls, please see her if you can volunteer.

Bill Powers thanked Dawn Niles for her contributions to the Taxing District, he appreciates it.

President Diane Rayhall stated that it had been a privilege serving with Dawn Niles, that they were a strong team. She also thanked her for all her hard work on the Board and she will never forget what she done.

Helene Chapman thanked Dawn Niles for assisting her along the way, that she has been a big help and mentor to her. Dawn Niles thanked everyone that this was clearly not an easy decision for her to make.

Bill Powers is continuing to work on the Firefighter Incentives program. Dawn Niles advised that the Bill had past the all committees and was on the floor of the House of Representative and the Senate which it should be due the first Wednesday in May, the 4th.

Jean Chaine questioned the progress of the Tax Abatement. Brief discussion was held. He was advised that retirement age is 66. Also the lowest amount for Tax Abatement is for (2) two years of activity $67.50.

President Rayhall stated that the Taxing District does not have to follow the Town Ethics policy. Nicholas Kepple will check with Attorney Cody. Bill Powers stated that if it does not apply should we have our own. Kepple explained that a lot of entities don't have ethics rules, it is up to the electorate to decide. State statute only provides guidance.

Dawn Niles gave an update on the CT Fire Safety Fund. The bill is out of committee. There would be a ½ % surcharge on insurance policies and the funds would be kept in a "lock Box". This would cover the cost in order of priority the fire training schools, coverage of firefighter/EMS training courses to include Firefighter I, Firefighter II, EMS, firefighter personnel protective equipment (PPE), Self -Contained Breathing Apparatus (SCBA) and bulk equipment purchases. This would be for all fire departments in the state. Dawn also stated that this process would take approximately a year for it to start.

Motion made by Andrew Carey III to adjourn the meeting, seconded by Elaine Rogers. Motion accepted and meeting adjourned at 2020 hours.

Respectfully submitted,

Helene E. Chapman

Clerk, W.F.T.D.

Windham First Taxing District

Treasurers Report

April 04, 2016

INCOME:	Actual	Budget	Diff
INCOME OTHER	$0.00	$8,000.00	-$8,000.00
INCOME PREV YR	$97,354.00	$92,000.00	$5,354.00
INTEREST	$104.09	$200.00	-$95.91
TAX INCOME	$777,024.15	$753,338.00	$23,686.15
TOTAL INCOME	$874,482.24	$853,538.00	$20,944.24

EXPENSES	Actual	Budget	Diff
ADMINISTRATION:			
AUDIT		$6,000.00	$6,000.00
CONTINGENCY		$60,000.00	$60,000.00
ELECTIONS		$1,000.00	$1,000.00
EQUIPMENT		$1.00	$1.00
INSURANCE BONDS	$6,390.00	$7,000.00	$610.00
LEGAL COUNSEL	$3,000.00	$3,000.00	$0.00
LEGAL NOTICES	$1,913.97	$3,000.00	$1,086.03
OFFICE SUPPLIES		$1,938.00	$1,938.00
TAX COLLECT		$12,000.00	$12,000.00
TREASURER		$1.00	$1.00
TOTAL ADMINISTRATION	$11,303.97	$93,940.00	$82,636.03
GENERAL:			
911 DISPATCH	$54,544.00	$54,544.00	$0.00
FF SERVICE AWARD	$31,181.00	$32,000.00	$819.00
FF TAX ABATEMENT		$27,000.00	$27,000.00
FIRE MARSHALL		$1.00	$1.00
HYDRANTS		$1.00	$1.00
GUILFORD SMITH LIBRARY	$42,840.00	$42,840.00	$0.00
WINDHAM FREELIBRARY	$43,435.00	$43,435.00	$0.00
NW FIRE DEPT	$160,746.00	$160,746.00	$0.00
POLICE		$1.00	$1.00
RECREATION	$14,000.00	$14,000.00	$0.00
SW FIRE DEPT	$157,567.00	$157,567.00	$0.00
WC FIRE DEPT	$165,462.00	$165,462.00	$0.00
WORKMANS COMP		$12,000.00	$12,000.00
MATCHING GRANT FUND		$1.00	$1.00
GRANTEE IMPROVEMENTS FUND	$9,810.00	$50,000.00	$40,190.00
TOTAL GENERAL	$679,585.00	$759,598.00	$80,013.00
TOTAL EXPENSES	$690,888.97	$853,538.00	$173,953.00

ACCOUNT BALANCES

Checking	$20,852.08	Operations Savings	$183,809.90
Reserve Grant Match	$63,912.00	Res Grantee Improve	$164,966.00
Total	$433,539.98		

Chronicle $739.58

TOTAL $739.58

Windham's 1st Taxing District

North Windham's Monthly Report March 2016

NWFD had 57 calls for the month. 9 of them were mutual aid to other departments, 3-Windham Center, 2 to South Windham, 2 to Willimantic and

2 to Chaplin

286 hours for the month.

We responded to 41 ambulance calls, 8 auto accidents, 5 fire alarms, 1 structure or structure type fires ,1 fuel spill and 1 station coverage

Training:3/1/16 scba search and rescue

3/21/16 Forcible entry

3/ 19 and 20 EMT class (station2).

3/28 /16 emergency egress and wall breaching

Respectfully submitted,

Chief

Jeff Wrana

South Windham Fire Department, Inc.

Continuously serving the Community for 100 years

Monthly Activity Report For The Windham First Taxing District
April 4, 2016
51calls for the Month Of March, 2016

Summary As Follows:
-38 EMS calls
-1 False Call
-1 Good Intent
-1 Hazardous Condition
-3 Outside Fire
-2 Structure Fires
-5 False Alarm
(**8** Mutual Aid 25Auto Aid Given Calls)
Total Firefighter Hours **54.73**

Meetings Attended For The Month
SWFD Monthly Meeting & Officers Meeting/Training
Three Windham's Officer Meeting
WSFCA Board of Directors Meeting
Tax Abetment Review Committe

Training For The Month
3/10 Pump Operator
3/14 Solar Panel Demo
3/17 Solar Panel Demp
3/21 Eng Co Opps
3/24 Eng Co Opps
3/28 SCBA Filling
Total Man Hours: **64**

Respectfully Submitted,

Patrick Farley, Chief

Post Office Box 4, 41 Machine Shop Hill Road, South Windham, CT 06266
Station Phone (860) 423-6666 ~ Fax Phone (860) 456-7675