

WINDHAM FIRST TAXING DISTRICT  
Monday April 7, 2014  
Monthly Meeting Minutes

**Call to Order:**

Vice-President Ted Colwell called the monthly meeting of the Windham First Taxing District to order at 1905 hours.

The following members were present: Jan Mott, Elaine Rogers, George Gillette, Peter Bruscato, Ted Colwell, Joseph DeMarchi, Dawn Niles and AnnMarie White. 38 people attended.

**Approval of Minutes March 3, 2014:**

Elaine Rogers moved to accept minutes dated March 3, 2014; Joe DeMarchi seconded the motion, rest in favor.

**Approval of Special Meeting Minutes March 17, 2014:**

Joe DeMarchi moved to accept minutes dated March 17, 2014; Dawn Niles seconded the motion, rest in favor.

**Treasurer's Report:**

Jan Mott gave the treasurer's report and read the following information:

Account Balances:

Checking Account Balance:	\$ 16,808.41
Savings Account Balance:	\$132,126.31
Grant Match Reserve:	\$ 63,912.00
Grant Improvement Reserve:	<u>\$120,193.40</u>
Total:	\$333,040.12

Bills to Pay:

Chronicle	\$ 763.13
McClintock Roofing	<u>\$ 9,185.39</u>
Total:	\$ 9,948.52

George Gillette moved to accept treasurer's report, seconded by Elaine Rogers, all in favor. Joe DeMarchi asked if the roof on the Dr. Hunt house was done. The roof was finished.

**Public Comment:**

Gene Chaine wanted an explanation as to why one of the fire departments that covers a small area with a much smaller population, but their budget is close to the department that covers much more people. Ted Colwell explained that all of the departments have many similar costs, and in some instances they share in their costs, no matter what size area they have. Chief Niles said he would sit with Mr. Chaine and go over their budget with him. Joe DeMarchi explained the budget process of how the departments come in with their itemized budgets and the board reviews.

**Discussion of Proposed Budget**

Ted Colwell asked if there were any discussion of the proposed budget, there was none.

**Vote on Windham Free Library Budget \$41,200**

Gene Chaine made a motion to pass the \$41,200 budget, seconded by Mark Herrick.  
Vote was: 38 in favor, 0 opposed, 0 abstentions; motion passes.

**Vote on Guilford Smith Memorial Library Budget \$40,800**

Motion made on the floor by Rick Neadeau to vote on Guilford Smith Memorial Library budget for \$40,800, seconded by Michelle McClure. Vote was: 38 in favor, 0 opposed, 0 abstained; motion passes.

**Vote on Windham Youth Organization Budget \$14,000**

John Wylie made a motion to pass the \$14,000 budget, seconded by Randy Clark. Vote was: 38 in favor, 0 opposed, 0 abstentions, and motion passed.

**Vote on Windham Center Fire Department Budget \$157,089**

John Wylie made a motion to pass the \$157,089 budget, seconded by Patrick Farley. Vote was: 38 in favor, 0 opposed, 0 abstentions, and motion passed.

**Vote on South Windham Fire Department Budget \$143,939**

John Wylie made a motion to pass the \$143,939 budget, seconded by Jeff Wrana. No discussion brought forth. Vote was: 38 in favor, 0 opposed, 0 abstentions, and motion passed.

**Vote on North Windham Fire Department Budget \$154,511**

Dawn Niles made a motion to accept the \$154,511 budget, seconded by Joseph DeMarchi. Vote was: 37 in favor, 0 opposed, 1 abstention, and motion passed.

**Vote on General Budget \$825,742.00**

John Wylie made a motion to accept the general budget of \$825,742, seconded by Randy Clark. Vote was: 37 in favor, 0 opposed, 0 abstentions, and motion passed.

**Vote on Mill Rate .00186**

Dawn Niles made a motion to pass the mill rate of .00186, seconded by John Wylie.  
Vote was: 37 in favor, 0 opposed, 0 abstention, and motion passed.

**Authorization of Auditor from Shane, Navratil, & Co**

Elaine Rogers made a motion to authorize auditor Shane, Navratil, & Co., John Wylie seconded.  
Vote was: 37 in favor, 0 opposed, 0 abstention, and motion passed.

**Recommendation of Nominating Committee**

Dawn Niles stated that the nominating committee submitted ten names to the President.

**Nomination of Officers and Directors**

Asked if there were any nominations on the floor, there were none.  
Another resident came to vote.

**Election of Officers and Directors**

Dawn Niles made a motion to elect Diane Rayhall as President, seconded by Elaine Rogers.  
Lloyd Niles moved to close the nominations. Vote was 39 in favor, 0 opposed, 0 abstentions, motion passed.

Dawn Niles made a motion to elect Theodore Colwell as Vice-President, seconded by John Wylie. Vote was 39 in favor, 0 opposed, 0 abstentions, motion passed.

Dawn Niles made a motion to elect Jan Mott as Treasurer, seconded by John Wylie. Vote was 39 in favor, 0 opposed, 0 abstentions, motion passed.

Patrick Farley made a motion to elect Helene Chapman as clerk, seconded by Victor Rayhall. Vote was 39 in favor, 0 opposed, 0 abstentions, motion passed.

Dawn Niles read the following names for Directors:

Elaine Rogers  
George Gillette  
Peter Bruscato  
Joseph DeMarchi  
Dawn Niles  
Michael Sikoski

Dawn Niles stated the nominations were open to anyone else on the floor for the Board of Directors. No one came forward. Dawn Niles made a motion to close the nominations; John Wylie seconded it. Vote was: 39 in favor, 0 opposed, 0 abstention, and motion passed. Voters wrote names down 5 names on slips of paper. When papers turned in, Elaine Rogers, George Gillette, Peter Bruscato, Joseph DeMarchi, and Dawn Niles were voted to the Board of Directors.

### **Swearing in of Officers and Directors**

The Board of Directors was sworn in by Attorney Nicholas Keeple.

### **Appointment of Attorney Nicholas Keeple**

Joe DeMarchi made a motion to accept the appointment of Attorney Nicholas Keeple, seconded by Elaine Rogers. Vote was: 39 in favor, 0 opposed, 0 abstention, and motion passed.

### **Authorization of Bank Signers**

It was stated that Jan Mott, Ted Colwell and Diane Rayhall were authorized for bank signatures. Dawn Niles made a motion to authorize the three Directors named for bank signatures, Elaine Rogers seconded, all in favor. Vote was: 39 in favor, 0 opposed, 0 abstention, and motion passed.

### **Public Comment**

Gene Chaine asked if the residents had to vote on the mill rate, because it seemed redundant. Attorney Keeple stated the town government can set the mill rate, but the Taxing District officers have to have a body to set the mill rate. Peter Bruscato clarified that if the Taxing District were to add a savings fund, it could change the mill rate, which the District doesn't do, so it is based on expenses. Jeff Wrana thanked AnnMarie White for her past service as Clerk for the Taxing District. Ted Colwell said on behalf of the Board of Directors he thanked the residents for coming out to vote, and for all that serve our community, by volunteering in WYO and in the libraries.

### **Adjournment**

Motion made by Dawn Niles to adjourn at 1950 hrs, seconded by John Wylie, all in favor.

Respectfully Submitted,

AnnMarie White  
Clerk