

Ethics Commission Regular Meeting Minutes  
Thursday, May10<sup>th</sup>, 2012 7:00PM  
Windham Town Hall Breakroom

1. The meeting was called to order at 7:06PM. Commissioners in attendance were Chairman Lary, Kessenia Gagnon, Mike Sikoski, and Henry Crane.

2. There were no citizens/delegations.

2a. Mike Sikoski suggested adding election of officers to agenda. The proposal was unanimous. Mike Sikoski nominated Doug Lary as chair. Henry Crane 2<sup>nd</sup>. During discussion, Kessenia Gagnon suggested that only a Vice Chair needed to be elected, but the rest of the members voted to elect a full slate. Doug Lary was voted in as Chair. Mike Sikoski nominated Kessenia Gagnon as Vice Chair, with D. Lary seconding. K. Gagnon stated that she thought M. Sikoski would provide a fresh perspective, adding that he had chaired an Ethics Committee in a neighboring town, and is very qualified. K. Gagnon nominated M. Sikoski as Vice Chair, with D. Lary seconding. The vote was unanimous. D. Lary nominated K. Gagnon as secretary, with M. Sikoski seconding. The vote was unanimous.

3. Review, approval of minutes from meeting 5/2/2012.

M. Sikoski made a motion to approve the minutes, pending to amend them in item 4. The minutes were approved 3-0, not 3-1.

4. Confidential Handling of complaints.

M. Sikoski would like to see complaints come to the Town Clerk's office in a sealed envelope. He is concerned about confidentiality issues, and how many people have access to complaints that are just left with the Clerk. K. Gagnon stated she doesn't see a problem with how it has been handled so far. D. Lary suggested if a complaint comes marked ethics, then keep the envelope sealed, stamp the envelope for Town records, and mail the sealed envelope to the Chair.

Proposed Changes- M. Sikoski is withdrawing his suggestion of

a unanimous vote if only three members are present. He feels that by offering a minority written opinion, that will suffice.

Notice of filings- Discussion again was discussed about filing and amending the notice of filing a complaint to include a sealed envelope marked ethics or complaint, then the envelope goes directly to the Chair of the Commission. M. Sikoski asked the Commission to request a legal opinion regarding the destruction of documents if no probable cause is found. Chair Lary was going to request an opinion from the town attorney. K. Gagnon suggested adding the proposed change of filing with regards of a sealed envelope, finalizing the last draft of the proposed code, and having Vice Chair Sikoski present it to the Town Council for approval.

5. The final steps is to include new wording as far as filing of a complaint, approve the new change, finalize the last draft, and go to the Town Council.

6. There were no citizens/delegations.

7. The meeting was adjourned at 9:15PM.

Respectfully submitted,  
Kessenia Gagnon, Secretary