

**Sweeney Elementary School and Windham Middle School Micro Grid Building  
Committee**

**Special Meeting Minutes**

**Windham Middle School main office conference room**

**123 Quarry Street Willimantic, CT 06226**

**May 10, 2016 6:30PM**

Members present Michael Callahan 6:45, Michael Desjarlais, Michelle Giffin, Corey Krohn, Paul Kalajian left at 7:05 Wayne Donaldson staff

Meeting was called to order at 6:36PM by Chairman Michael Desjarlais.

- Committee members received a report from staff on the reference check on the contractors that submitted bids for the Micro Grid Project.
- Staff advised the committee that Electrical Contractors Inc. did not receive notification of the meeting until about 3-4PM this evening.
- Questions and Answers with Electrical Contractors Inc. on their bid submission. Committee members and Friar Associates discussed potential issues and reviewed the scope of work on the project.
- Questions and Answers with J. E. Shea Electric on their bid submission. Committee members and Friar Associates discussed potential issues and reviewed the scope of work on the project.
- Motion by Mike Callahan second by Corey Krohn to award the Micro Grid contract to ECI for their bid of \$1,707,000.00. Motion passed 4-0.
- Friar associates and staff updated the committee on the current status of the WMS roof replacement project. The State School Facilities has approved the project going to bid we are waiting on the formal letter. We expect to have a pre-bid meeting at WMS on 5/16 with Bids due back on 5/27 and the award at a special meeting on 5/31. Committee discussed the micro grid and roof project along with applying for Z-REC for the PV and Co-generation.

- Mike Callahan made a motion second by Cory Krohn to approve invoice # 2014-104A08 in the amount of \$15,743.00 to Friar Associates for work on the Micro Grid. Motion passed 4-0.
- Motion by Mike Callahan second by Corey Krohn to adjourn. Motion passed 4-0.

Meeting adjourned at 7:42PM