

**MEETING MINUTES  
TOWN OF WINDHAM TOWN COUNCIL COMMITTEE ON  
PUBLIC SAFETY, PUBLIC WORKS, ENVIRONMENT, CULTURE AND  
RECREATION**

**Tuesday May 10, 2016 at 7:00 PM  
Windham Town Hall Bellingham Auditorium**

**1. Call to Order.**

Tom DeVivo called the meeting to order at 7:10 p.m.

Committee members present: Tom DeVivo, Lorraine McDevitt, James Flores.

Town Staff Present: Scott Clairmont Assistant Public Works Superintendent, Tara Calixto Recreation Director, Neida Rosado Executive Administrator, Town Engineer Joe Gardner

**2. Citizens and Delegations.**

Alex Lebiszczak would like to build a pavilion at Legion Ball Fields for his eagle badge project. Tom DeVivo said item would be added to agenda.

David Mortlake would like to rename Watson Street between Main Street and Valley Street to Veterans Memorial Drive. Tom DeVivo suggested a formal request in writing be made to the Town Manager. He noted businesses would need to be contacted.

**3. Town Council Committee Member Comments.**

James Flores expressed concern that a public works employee has a confederate flag for a license plate and he parks it on town property.

**4. Approval of Minutes from April 12, 2016 Special Meeting.**

A motion was made by Lorraine McDevitt, seconded by James Flores to accept the minutes. The motion passed unanimously.

**5. Discussion and Possible Action Concerning WRTD Bus Signage, Bus Stops.**

Ellen Grant explained she was working on a grant that included new signs and three bus shelters. She stated the WRTD was not interested in maintaining bus shelters. Tom DeVivo suggested Public Works could move shelters on Route 6 in North Windham to different locations. Lorraine McDevitt asked for a plan on where WRTD would like shelters.

A motion was made by Lorraine McDevitt to add item 5a to the agenda, "the approval of Eagle Scout Lebiszczak to build a Pavilion at Legion Field". The motion was seconded by James Flores and passed unanimously.

**5a. The Approval of Eagle Scout Lebiszczak to Build a Pavilion at Legion Field.**

Scout Lebiszczak explained pavilion would be 12 feet by 16 feet with a concrete floor. A motion was made by Lorraine McDevitt to allow him to proceed. The motion was seconded by James Flores and passed unanimously.

**6. Discussion and Possible Action Regarding Policies for Use of Town Properties.**

Neida Rosado, Tara Calixto, and Scott Clairmont reviewed policies and noted all applicants were treated the same.

A motion was made by James Flores to not allow alcohol within 100 feet of any children's activity. Motion was not seconded.

Staff will work on a policy for alcohol usage on town properties.

**7. Discussion and Possible Action Regarding Fees Charged for Use of Town Properties.**

Neida Rosado, Tara Calixto, and Scott Clairmont reviewed fees and noted no waivers were granted.

**8. Discussion and Possible Action Regarding Landscaping at Town Hall and Windham Center Green.**

John McGrath and Scott Clairmont gave an update.

**9. Discussion and Possible Action Regarding Kiosks to be Constructed at Canoe/ Kayak Landings by the Last Green Valley and Ellis Tech Students at Lauter Park and Shetucket Plains Park.**

A motion was made by James Flores to recommend to the Council that the Kiosks be permitted. The motion was seconded by Lorraine McDevitt and passed unanimously.

**10. Discussion and Possible Action Regarding Bike Trail and Canoe Launch Dedication.**

Chair, Tom DeVivo gave an update on the planned dedications.

**11. Citizens and Delegations.**

Tara Calixto reminded that there would be a dedication of the splash pad at Lauter Park on June 4th.

James Flores advocated for youth to turn off televisions and to read books.

Scott Clairmont requested future item regarding enforcement of recycling.

**12. Adjournment.**

A motion was made by Lorraine McDevitt to adjourn the meeting at 8:17 pm. The motion was seconded by James Flores and passed unanimously.

Respectfully Submitted

Joseph Gardner

Town Engineer