

Windham Region Transit District

Finance Committee Meeting

Friday, May 20, 2016

Windham Region Transit District Board Room

28 South Frontage Road, Mansfield Center, CT

SPECIAL MEETING MOTIONS and MINUTES

Committee Members Present:Alex Marcellino, Terry Coonradt, Tom Currier, Marge Roach**Committee Members Excused:**Matt Hart.**Committee Members Absent:** None.**Other Board Members Present:** None. **Staff Present:**Ellen Grant, Lisa Seymour, Dagmar Noll**Guests Present:**Michelle Loso, Seward & Monde; David Lee, First Transit**Public Present:**None.

1. Call to Order

T. Coonradt called the meeting to order at 1:38pm.

2. Public Participation

None.

3. Presentation of the FY 2015 Audit

M. Loso of Seward & Monde spoke about the work on the FY 2015 audit and prospects for FY 2016 audit work. L. Seymour expressed appreciation for and confidence in the work done by Seward & Monde on the FY 2015 audit. Discussion about testing procedures.

4. Presentation of FY 2017

L. Seymour presented the FY 2017 Budget. A. Marcellino MOVED to recommend the Windham Region Transit District FY 2017 budget to the WRTD Board for adoption. T. Currier SECONDED. MOTION PASSED unanimously.

5. Proposed Medical and Dental Benefits for Employees, FY 2017

E. Grant reported on the proposed Medical and Dental plans that staff have identified as good matches for WRTD which are comparable to or better than similar area transit district benefit plans.

6. Presentation for Approval of an Amendment to the Procurement Policy, per ConnDOT Audit

L. Seymour reported on a finding by ConnDOT during their audit that requires us to make a minor addition to the Procurement Policy. A. Marcellino MOVED to amend the Procurement Policy, per the ConnDOT Audit. T. Currier SECONDED. MOTION PASSED unanimously.

7. Items for the May 20, 2016th Meeting of the WRTD Board of Directors

Recommend the FY 2017 Budget as presented by the Finance Director.

8. Other Business

(None)

9. Next Meeting Date & Time

1:30p.m. July 22, 2016.

10. Adjourn

The meeting was adjourned at 2:18pm.
Respectfully submitted by Dagmar Noll.