

WINDHAM WATER POLLUTION CONTROL AUTHORITY

MINUTES

May 22, 2012

The Windham Water Pollution Control Authority held its meeting on May 22, 2012 in the Windham Wastewater Treatment Facility Conference Room. Chairman Rene Goss called the meeting to order at 6:30 P.M. Members present were Stanley Morytko, Patti Lein, and Rene Goss. Mary Burnore was excused. Also present was Plant Superintendent David Garand and Town of Mansfield Representative Lon Hultgren.

1) Public Comment

There was no public comment.

2) Correspondence

A thank-you note from Nancy Elliott (who will be retiring from the Town of Windham's Billing and Collection Dept.) for the gift extended to her by the W.P.C.A. in acknowledgement for her services to the W.P.C.A.

3) Approval of Minutes

The minutes of April 24, 2012 were approved on the motion made by Stanley Morytko and seconded by Patti Lein. The motion carried unanimously.

4) Reports

a) Chairman Rene Goss said he met with Gaye of the Windham Billing & Collection Dept. to discuss why return envelopes are not being included with water/sewer bills. She said the mailing equipment is not able to include the envelope. She said the cost to fix the equipment is approximately \$500.00. Garand suggested that the cost be split between the Water Dept, and the W.P.C.A.

b) Plant Superintendent David Garand reported on the following:

Plant Superintendent Garand said he met with the representative from Carlin Co. and they are asking for more money. Garand told him that there is no more money available. Mr. Nelson said he would look into the situation and get back

to Plant Superintendent Garand. Garand said he received a voice mail from Mr. Nelson and agreed to call him back.

Construction

Contractors are working on punch list completion. **Secondary Clarifier #1** is off line for equipment replacement. **All submerged surfaces:** Scheduling removing and reapplying failed paint. Sherwin Williams agreed to warranty material and labor on failed paint. Garand said the paint has been ordered.

Siemens (Secondary Clarifiers): Negotiating additional warranty work to improve clarifier performance. Garand said he working out the details.

Plant Performance

All permit requirements were met for the month of April. Garand reviewed the April 2012 Effluent Quality Report.

Administration & Finance

a) Monthly Budget Report –Garand reviewed the Monthly Revenue Summary dated 4/30/12. **Revenue** is \$2,849,522. This is 84% of revenue collected with 83% of the year complete. **Expenses** are \$2,723,354. This is 80 % of budget spent with 83% of the year complete. Garand referred to line item entitled Major Equipment Repair Parts. He said we budgeted \$40,000 and spent \$164,361.82. The additional funds were spent on spare parts, he said.

b) Significant Non-recurring Expenses – Garand reviewed Significant Non-recurring Expenses April to May 17, 2012. These include: 1) camera pins, skids, cables (**vehicle repair**), 2) 2008 Ranger rotors, pads, control are (**vehicle repair**), 3) Aeration blower drive (**major equipment repair**), 4) chlorine contact mixer repair kit, and infra-red thermography – Maint. Tech (**major equip repair**, Submersible chopper pump (**major equip repair**), Spectrophotometer (**lab supplies**).

c) Multi-Bank Securities – Garand reviewed investments sold & purchased. He said we have securities that will mature over the next few years and are trying to time the market to sell mid term securities when the rate is good. We recently purchased two securities; one with a rate of 3.229 to maturity, and another with a rate of 3.314 to maturity. Patti Lein questioned the total settlement amount of - \$13,872.03 shown on page 4 of the Multi-Securities Report. Garand agreed to research this figure. He said after sales and purchases (total of 914,000) we should yield -0-, and not -\$13,872.03.

d) Collection System Report – Garand reviewed the 2012 Collection System Annual Report from 5/1/11 to 5/1/12. He reviewed all work which has been

completed; 1) Sewer Line Maintenance, Sewer Main Interceptors (5 Miles), 2) Manhole repairs & Riser Elevation Adjustments, 3) Installed manhole protection rings, 4) Sewer Main Spot Repairs, 5) Sewer Main Lining, and Sewer Main Root Treatment. 6) Identified Red Line Sections which require frequent flushing because of grease build-up and roots. 7) Developed customer Notification Tags. **2012/2013 Projected Work** includes: 1) Continue to Flush and Document Collection System, 2) Bell System Manhole Replacement (Windham Street), 3) Sewer Main Lining (Keating Street, Quarry Street, North Street Ext., West Main & Holbrook Avenue, Windham Street. 4) Sewer Lateral Repairs, Root Control will be performed in the fall 2012 if required.

e) Camera/Jet Truck: Purchase replacement Camera Hose.

f) Camp Meeting Association: D.E.E.P. Authorization – Garand reviewed letter dated April 30, 2012 from Dennis Grecci, of D.E.E.P. regarding The Camp Meeting Association. The letter addresses the questions and concerns raised by both the Camp Meeting Association and the W.P.C.A. Mr. Grecci concludes his report by stating that within the constraints and assumptions in the preceding paragraphs of this report, the extension of sanitary sewers to serve the Willimantic Camp Meeting Association will not jeopardize the Town of Windham’s ability to receive or eligibility percentages for Clean Water Fund assistance in the future,

g) N.E.W.W.A. Spring conference Attendance

Patti Lein made a motion to approve Garand’s attending the N.E.W.W.A.conference with expenses not to exceed \$500.00. Stanley Morytko seconded the motion. The motion carried unanimously.

Customer Relations

There were no blockages in our lines through 5/22/2012.

Misc.

1) Garand said he recently attended the C.A.W.P.C.A. meeting.

2) Included a corrected Plant Superintendent’s Report dated April 24, 2012 showing one BOD/5 and one TSS violation on March 5, 2012.

There being no additional business, the meeting was adjourned at 7:30 P.M. Motion by Stanley Morytko, seconded by Patti Lein. The motion carried unanimously.

Respectfully submitted,

Lillian Murray, Clerk