

**WINDHAM WATER POLLUTION  
CONTROL AUTHORITY**

**MINUTES**

**May 27, 2014**

The Windham Water Pollution Control Authority held its meeting on May 27, 2014 in the Windham Wastewater Treatment Facility Conference Room. Chairman Rene Goss called the meeting to order at 6:30 P.M. Members present were: Patti Lein, Stanley Morytko and Rene Goss. Mary Burnore was excused. Also present was Plant Superintendent David Garand.

**Public Comment**

There was no public comment.

**I) Approval of Minutes**

Action on the minutes of April 22, 2014 was deferred until the next meeting to allow for a quorum to be present.

**II) Reports**

**a) Chairman's Report**

The Chairman had no report.

**b) Stanley Morytko** reported that he attended the Spring Workshop and Annual Meeting of the CAWPCA held on May 9, 2014 in Cromwell, CT. Agenda items included: Election of Officers and Directors, Revision of Bi-Laws, Nitrogen Trading Status Report, The Old Saybrook Decentralized Wastewater Treatment Program, and a DEEP Update presented by Dennis Greci.

**c) Plant Superintendent's Report**

Plant Superintendent David Garand reported on the following:

## **Plant Performance**

Plant Superintendent Dave Garand reviewed the April Effluent Quality Report. He said there was a spike in the BOD numbers, but things have returned to normal.

## **Administration & Finance**

### **a) Monthly Budget Report**

**Plant Superintendent Garand reviewed the Monthly Budget Report ending 4/30/14. Revenues** total \$2,689,518. This represents 78% of revenue collected with 83% of the year complete. **Expenses total \$2,520,455.** This represents 73% of the budget spent with 83% of the year complete.

### **b) A/R Aging Summary as of 4/30/14**

Mr. Garand said all the haulers are in the current category with the exception of Wentworth Septic Service. Mr. Garand said he is working with Mr. Wentworth regarding payment.

### **c) Significant Non-recurring Expenses**

Significant non-recurring expenses for April 23, 2014 thru May 27, 2014 include: Field contract for spectrophotometer maintenance, Flyght mixer rebuild, Tech support for maintenance connection program, Phosphorus consulting site visit (Water Planet), and Sewer 4 flusher/camera (4)Retread tires.

### **d) Multi Bank Purchases**

Mr. Garand reviewed the MBS Settlement Instructions Report. He said two new investments were purchased at a discount. He then reviewed the rates. The settlement amount shown on the report is \$235,625 (10 yr. 3.1% interest) & \$236,041 (10 yr. 3.1% interest)

### **e) Conantville Interceptor Television Report**

Plant Superintendent Garand said the report shows that a 400' section of 21" pipe has many areas of infiltration. He said the good news is that only one section of pipe is in need of repair, and the bad news is that this section pipe runs under the highway. The other sections of the Conantville Interceptor are in very good condition, he said. He then described different options. He said he is still getting prices and will have a game plan to present at the next meeting. He said he would like to complete the work while ESCU is away for summer break. This will allow for the repair to be made while the flow through that section of pipe is at its' lowest level.

**f) FOG Exemption applications.**

A report from Rob Meduna stated that the following facilities have been inspected and found to not discharge a significant amount of fats, oil or grease. These facilities are seeking new, or to renew their F.O.G. exemption for the 2014/2015 year.

These facilities include The Card Home for the Aged, Subway (all), Culinary Expressions, Blarneys, Willi Bowl, Windham Early childhood Center, Pleasant Pizza, Trolley Pub, Ukrainian National Home, New Heights Childcare and WWMTC Childcare, East Conn (ACT Lunch), Willimantic Little League, Windham Youth Football & Cheerleading, CDT Windham-Natchaug, St. Mary's-St. Joseph's school, Windham Senior Center, TVCCA Senior Housing, Oriental Groceries & Path Academy. All exemptions were granted.

**g) 2014 Collection System Annual Report.**

Mr. Garand reviewed the 2014 Collection System Annual Report from 5/1/13 to 5/1/14. This described work performed: Sewer Line Cleaning, Conantville Interceptor, Manhole Repairs, Riser Elevation Adjustments, Sewer Main Spot Repairs, Sewer Main Force Main Install, Sewer Main Lining and Sewer Main Root Treatment.

Also included in the report is the 2014/2015 Projected Work. This includes Windham Collection System cleaning, Manhole Additions, Manhole Repairs, Sewer Main Lining, Sewer Main Lining Spot Repairs, Mansfield collection system cleaning and Conantville infiltration issues.

**h) Customer Relations**

There were no sewer blockages in our lines through 5/27/14.

The meeting was adjourned at 7:28 P.M. on a motion made by Patti Lein and seconded by Staley Morytko. The motion carried.

The next meeting will be held on June 24, 2014

Respectfully submitted,

Lillian Murray, Clerk