

Town of Windham

Windham Historic District Commission

Minutes

The May 29, 2013 meeting of the Windham Historic District Commission was called to order by William McMunn, Chairman, at 7:30 PM.

Minutes of previous meeting were approved as read.

Items to come before the Commission:

1. Proposed changes to parking and outside lighting at the Windham Center School, 41 North Road.

Mr. Wayne Donaldson, Director, Buildings and Grounds, for the Windham Public Schools presented proposals under consideration for changes to parking and lighting at Windham Center School to address current problems with staff parking and safety around the building after dark. These changes will need further research before an application can be completed. Mr. Donaldson provided the Commission with photos and diagrams to illustrate the following:.

Proposed changes for parking:

- 1) Bring the front parking lot approximately 3' closer to North Road; and lowering the surface of the parking lot about 8",
- 2) Reduce the bus lane to approximately 15' wide,
- 3) Install a concrete sidewalk between the bus lane and parking area, and new walk and plantings around the flag pole,
- 4) Possibly moving the driveway entrance to the far right side of the school's property.

Proposed changes to parking lot lighting included three options. The preferred option:

- 1) Place 6-8 small poles lights, 3-4 on each side of the parking area. These will be shielded to block light toward the street and neighboring homes. This provides coverage to the entire parking lot. This option is most appropriate for the setting and allows better control of the lighting and will reduce potential light pollution in the neighborhood. This is however, the most expensive option.
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2. Michelle McGeowan, owner of property at 63 Windham Center Road discussed her plan to remove and replace an existing barn/garage with a new garage/in-law apartment. She

presented preliminary drawings of the proposed post and beam structure that would be placed slightly behind the current house on the property. The dimensions of that proposed structure would be 26'x54'. She has a meeting scheduled for June 6, with Windham Zoning Board. Mr. McMunn advised Ms. McGeowan that the Commission also needs a detailed plan for the removal of the existing structure, and would prefer to consider both phases as one plan. Ms. McGeowan will return to the Commission with more details at a future meeting.

Other items:

Mr. McMunn informed the Commission that Windham Center's application to the National Park Service to be recognized as a National Historic District completed in 1979 is available on the National Park Service Website.

Date and time of next Commission meeting:

June 26, 2013, 7:30 PM, at the First Congregational Church, Windham.

Meeting adjourned.

Respectfully Submitted,

Nancy S. Thorpe

6/12/13