

**Sweeney Elementary School and Windham Middle School Micro Grid Building  
Committee**

**Special Meeting Minutes**

**Windham Middle School main office conference room**

**123 Quarry Street Willimantic, CT 06226**

**May 31, 2016**

Members present Michael Callahan, Michael Desjarlais, Michelle Giffin, Cory Krohn, Wayne Donaldson staff

Meeting was called to order at 6:10PM by Chairman Michael Desjarlais.

- Citizens and Delegations None
- Q&A with Silktown Roofing. Presentation by Silktown and questions on procedures by Friar Associates, staff and committee members.
- Q&A with Imperial Roofing. Presentation by Imperial and questions on procedures by Friar Associates, staff and committee members.
- Q&A with Titian Roofing. Titian roofing did not show for the meeting.
- Motion by Cory Krohn second by Michelle Giffin to approved the minutes of the 5/10/16 special meeting. Motion passed 4-0
- Motion by Mike Callahan 2<sup>nd</sup> by Cory Krohn to approve invoice # 2016-033A02 in the amount of \$15,470.00 for work performed on the WMS roof replacement project. Motion passed 4-0
- Motion by Mike Callahan 2<sup>nd</sup> by Cory Krohn to approve invoice # 2014-104A09 in the amount of \$472.56 for printing costs for the WMS micro Grid.
- Q&A with Greenwood Roofing. Presentation with Greenwood roofing and questions on procedures by Friar Associates, staff and committee members.
- Discussion on pros, cons and qualifications of the three contractors that were interviewed.
- Motion by Mike Callahan 2<sup>nd</sup> by Cory Krohn to award the bid to Silktown roofing in the amount of \$1,638,000.00 along with Alternate #1 in the amount of \$270,000.00 and alternate #2 in the amount of \$175,000.00. Motion passed 4-0

- Citizens and Delegations None

Meeting adjourned at 7:50PM