

**Minutes of the Town Council
Administration, Finance, Development and Health & Human Services Committee**

**Windham Town Hall, Bellingham Auditorium
Tuesday, June 14, 2016 - 7:00 P.M.**

1. Call to Order.

Chairman Krich called the Windham Town Council Administration, Finance, Development and Health & Human Services Committee meeting to order at 7:30 P.M.

Members Present: Charles Krich, Lynne Ide, Dawn Niles and Tony Fantoli

Dennis O'Brien was excused.

2. Pledge of Allegiance.

Chairman Krich led all in the Pledge of Allegiance.

3. Public Comment.

James Flores spoke about Morgan Stanley and bailouts of big corporations.

4. Committee Member Comment.

None

5. Adoption of Minutes.

A. May 10, 2016 - Regular Meeting Minutes.

Postponed

6. Discuss and Possibly Act to Recommend the Town Directly Provide Veterans' Services.

Windham Human Services & Senior Center Director Mary DeMarco, WRCC Executive Director Jeff Beadle, Veterans Advisor Bill Woodbury and Resident Andrew Carey were present to answer questions from the Committee. WRCC Executive Director Jeff Beadle also provided a handout to the Committee detailing the mission and services provided by the current Veterans Advisory Program.

After some discussion the Committee requested additional information from the above individuals and requested they make a presentation to the Committee at the September meeting if not sooner.

MOTION: Ide MOVED, Niles seconded, to move Item #9 up on the agenda to follow Item #6. All were in favor. MOTION PASSED UNANIMOUSLY.

9. Discuss and possibly approve the transfer of Town of Windham pension funds from Great West/Empower to Morgan Stanley.

Finance Director Christian Johnson and Representatives Tom Forma and Kevin Nichols from Morgan Stanley addressed the Committee and answered questions regarding the transfer of pension funds from Great West/Empower to Morgan Stanley. Mr. Forma provided the Committee with a performance comparison between the two companies and explained the data provided. Discussion ensued.

Ide MOVED, Fantoli seconded, to approve the transfer of Town of Windham pension funds from Great West/Empower to Morgan Stanley and send the recommendation to the full Town Council for action. All were in favor. MOTION PASSED UNANIMOUSLY.

7. Update and Possible Action on Senior/Community Center.

Chairman Krich read an email sent by Councilmember O'Brien explaining the status of the status of the Senior Center. Windham Human Services & Senior Center Director Mary DeMarco also noted she and Senior Center Advisory Board Chairman Gene Light had visited the site yesterday and are excited to move forward with the process. Both her and Councilmember O'Brien anticipate the timeline to be late summer or early fall to begin the process.

8. Continue Discussion Regarding and Possibly Adopting a Process for Evaluation of the Town Manager.

Councilmember Niles noted Personnel Director Paul Hongo was a tremendous asset and publicly thanked Personnel Director Paul Hongo for his help with the Community Feedback Survey. She explained how the form was developed and noted it will be anonymous.

Councilmember Ide also provided Personnel Director Paul Hongo with a list of stakeholders, including businesses, community members, etc. who will be asked to complete an evaluation possibly via Survey Monkey which will also be anonymous. Ide also asked for other suggestions of who should be added to the list.

Councilmember Niles explained the process for the evaluation.

Discussion took place.

Nile MOVED, Ide seconded, to approve the community feedback assessment form as is and send it to the Town Council to be completed by Tuesday, July 19, 2016. All were in favor. MOTION PASSED UNANIMOUSLY.

Niles MOVED, Ide seconded, to accept the list of possible stakeholders to be forwarded to the Town Council with the addition of the State Delegation and WALA (Windham Area Landlord Association). All were in favor. MOTION PASSED UNANIMOUSLY.

Niles MOVED, Ide seconded, to accept the Town Manager performance evaluation with the scoring portion to be removed and to be submitted to Chairman Krich, dated Tuesday July 19, 2016 and the evaluations will be summarized and included on the agenda of the Administration, Finance, Development and Health & Human Services Committee on Tuesday, August 9, 2016 and that the packet will include the Town Manager's job description. All were in favor. MOTION PASSED UNANIMOUSLY.

9. Discuss and possibly approve the transfer of Town of Windham pension funds from Great West/Empower to Morgan Stanley.

Moved up on the agenda to follow Item #6.

10. Discuss and Possibly Recommend Possible Reductions to the Town General Government Budget Should the General Government Budget be Approved.

Executive Administrator Neida Rosado provided a handout of proposed budget reductions and explained the proposals. She also answered questions from the Committee.

Discussion ensued and no action was taken.

Executive Administrator Rosado also asked that an item be added to the agenda to move \$40,000 from contingency and transfer it to Town Hall outside contractors due to the cost of repairing the HVAC systems at Town Hall.

Niles MOVED, Fantoli seconded, to add to the agenda \$40,000 for outside contractors. All were in favor. MOTION PASSED UNANIMOUSLY.

Niles MOVED, Ide seconded, to refer this item to the full Town Council with no recommendation. All were in favor. MOTION PASSED UNANIMOUSLY.

11. Public Comment.

Bernie D'Auteuil, 168 Walnut Street, Willimantic, spoke about the process of retaining and replacing positions and how things are managed within. He also spoke about development in Town, drug testing for employees, the High School being turned into a prison and the changes needed in the Charter.

Paul Hongo, Town of Windham Personnel Director, spoke about the bonuses given to the firefighters.

James Flores thanked the Board for how they handled Morgan Stanley and noted he was proud of Councilmember Ide for her comments.

Henry Crane, Willimantic, thanked the Committee for looking at the budgets and possible reductions. He also spoke about the Town Manager evaluation process.

12. Adjourn.

Niles MOVED, Fantoli seconded, to adjourn the Town of Windham Administration, Finance, Development and Health & Human Services Committee meeting at 10:07 P.M. All were in favor. MOTION PASSED UNANIMOUSLY.

Submitted By:

Barbara J. McKinney
Clerk of the Town Council