

**WINDHAM WATER POLLUTION
CONTROL AUTHORITY**

MINUTES

June 23, 2015

The Windham Water Pollution Control Authority held its meeting on June 23, 2015 in the Windham Wastewater Treatment Facility Conference Room. Chair Rene Goss called the meeting to order at 6:30 P.M. Members present were Stanley Morytko, Mary Burnore and Rene Goss. Also present was Plant Superintendent David Garand.

I) Public Comment

There was no public comment.

II) Correspondence

There was no correspondence.

III) Approval of Minutes

The minutes May 26, 2015 were approved as corrected (Next meeting held June 23 not June 26) on a motion made by Stanley Morytko and seconded by Mary Burnore. The motion carried unanimously.

IV) Reports

A) Chairman

No report

B) Plant Superintendent

Plant Performance

- 1) All permit requirements were met for the month of May. Plant Superintendent Garand said the Plant process is running extremely well.

Administration & Finance

a) Monthly Budget Report

Plant Superintendent Garand said revenues collected through May 31, were \$3,553,433. This represents 86% of budgeted revenue collected through 92% year completed. The expenses through May 31, were \$3,217,700. This represents 78% of budgeted expenses through 92% year completed.

b) Significant Non-recurring Expenses

May: Nickerson Contracting (April) \$100,386, (May) \$23,370, CH2MHill Engineering (Bidding) \$5,974, (Construction April/May) \$22,500, Admin. Bldg. Floors waxed \$780, WPCA Secretary (July-April) \$845, Annual Computerized Maintenance Support Contract \$504, Spring Street Sewer Repair \$2,250.

c) A/R Aging Summary

Plant Superintendent Garand reviewed the A/R Summary as of June 23, 2015. There is one hauler in the over 90 day category. Mr. Garand said he would continue to contact all haulers over 90 days past due and request payment.

d) Multi Bank Securities

The current market value of the WPCA Capital reserve as of 6/23/2015 is \$11,802,608.

e) Sludge Storage Upgrade.

Nickerson & Co. is on site and performing contract work as scheduled. CH2MHill is providing engineering work as contracted.

f) Sewer User Charge Rate Increase

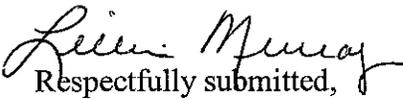
All sewer users will have the rate increase take effect as of the July 1, 2015 billings.

Customer Relations

There were no sewer blockages in our lines through 6/23/2015.

The meeting was adjourned at 7:20 P.M. on a motion made by Mary Burnore and seconded by Stanley Morytko. The motion carried unanimously.

The next meeting will be held on July 28, 2015.


Respectfully submitted,
Lillian Murray, Clerk

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PATRICIA P. SPRANCE
WINDYBUSH TOWNSHIP CLERK