

Windham Senior Center Advisory Board Minutes
Windham Senior Center Dining Room – 1st Floor
47 Crescent Street, Willimantic, CT 06226
Thursday June 23, 2016 at 6:00pm

Present: Joan Light, Eugene Light, Robert Greenleaf and Janet Ragno

Staff Present: Mary DeMarco

1. **Call to Order:** Meeting called to order by Chairman Gene Light at 6:05pm
2. **Citizens and Delegation:** None
3. **Adoption of Minutes:**
Janet Ragno moved, seconded by Robert Greenleaf to accept the April 28, 2016 minutes as presented. **Motion passed unanimously.**
4. **Windham Senior Center Report**
Mary provided the Center report and plans for the upcoming month.
5. **Old Business:**
 - A. **Access Agency Move:**
Councilmember O'Brien, Town Manager and Mary met with Access. Contract documents are still with lawyers for final edits. Chairman Light and Mary will be meeting with an architect to discuss floor plan design.
 - B. **Windham Senior Center Upgrades:**
 - i. Kitchen Sink – 3 bay sink was installed towards the end of May/ beginning of June.
 - ii. Front Door – Still an issue. Will continue to look into repairing the gap.
 - C. **Outreach**
 - i. WILI Radio: Mary will call Wayne Norman to check on openings.
 - ii. Charter Cable Show: Mary DeMarco is open to appearing on Dennis O'Brien's cable TV show
 - iii. Website: Now active
 - D. **Senior Picnic – June 10, 2016:** Picnic was a success. Appears a Friday date is a better day of the week to have the picnic. There was a good turnout and those attending had a great time.
6. **New Business:**
 - A. Salesman requests: Anyone requesting to talk with the Senior population at the Center will be required to forward written information about their projects prior to presentation for review.
 - B. Advisory Meetings: Discussion regarding change of time or day of the week for the Advisory Board meetings. Nothing was settled. Chairman Light requested the Board to consider it and it will be discussed at the next meeting.
7. **Citizens and Delegation:** None
8. **Next Meeting:** Thursday, September 22, 2016
9. **Adjournment:** Robert Greenleaf moved to adjourn the meeting, seconded by Janet Ragno. Meeting adjourned at 7:15pm.

Respectfully submitted,

Joan Light
Clerk, Windham Senior Center Advisory Board