

**WINDHAM WATER POLLUTION
CONTROL AUTHORITY**

Minutes

June 24, 2014

The Water Pollution Control Authority held its meeting on June 26, 2014 in the Windham Wastewater Treatment Facility Conference Room. Chair Rene Goss called the meeting to order at 6:30 P.M. Members in attendance were Mary Burnore, Stanley Morytko and Rene Goss. Patti Lein was excused. Also present was Assistant Plant Superintendent David Gagnon.

Public comment

There was no public comment.

Correspondence

There was no correspondence

Approval of Minutes

- a) The minutes of April 22, 2014 were approved on a motion made by Mary Burnore and seconded by Stanley Morytko. The motion carried unanimously.
- b) Action on the minutes of May 27, 2014 was deferred to the next meeting due to the fact there were not enough voting members present.

Reports

a) Chairman's Report

The Chair had nothing to report.

b) Plant Superintendent's Report

Assistant Plant Superintendent David Gagnon reported on the following:

Plant Performance

There was one permit violation during the month of May. Mr. Gagnon reviewed the May 2014 Effluent Quality Report. He said the BOD's are within normal limits.

Administration & Finance

Assistant Plant Superintendent Dave Gagnon reviewed the Monthly Budget Report ending May 31, 2014. **Revenues** total \$2,944,731. This is 85% of revenues collected with 92% of the year complete. **Expenses** total \$2,909,895. This represents 84% of the budget spent with 92% of the budget spent.

A/R Aging

All haulers are within the 60-day aging category with the exception of Peter Quercia who is in the 90-day category. Mr. Gagnon explained that this is a private residence. The house is in foreclosure and a lien has been placed on the property. Mr. Gagnon said once the bank sells the house the WPCA will receive the money that is owed.

Significant Non-recurring Expenses

Significant non-recurring expenses from May 28, 2014 to June 22, 2014 include the following: CCTV inspection of the Mansfield Avenue metering station, 4 flow meters for collection system, expenses incurred to rebuild the Flyght mixer, also, a repair kit, plus a spare repair kit.

Multi-Bank Securities

WPCA members reviewed the Multi-Bank Securities Report. We purchased a 10-year investment with a 3% yield to maturity.

Conantville Interceptor

Mr. Gagnon said the lining work will be scheduled between July 21, 2014 and August 11, 2014. The job must be completed by mid August because once Eastern Connecticut University students return to class the flow will double through that line.

Correspondence from Mr. Richard Berthiaume, General Manager of Eastern Pipe Services, LLC stated that the cost to do the work will be approximately \$150.00 per linear foot. The total anticipated cost is \$60,000. Grouting the active leaks should be done prior to doing the lining. Mr. Berthiaume indicated that there should be no problem meeting the installation deadline of mid-August.

Sewer Usage Waiver Request

A letter was received from Mr. Craig Soifer explaining that on February 14, 2014 he was notified by the Willimantic Fire Dept. that a pipe had burst in the basement of a property at 13 Spring Street in Willimantic, CT. He said thousands of gallons of water filled the basement. The pipe had burst due to the sub-zero temperatures.

He said when he received his bill from the Water Dept. it included a \$849.16 charge for sewer usage. He said the water never went into the sewer because the Fire Dept. pumped it out the basement. He is asking for an adjustment to his bill because the water did not go into the sewer.

The WPCA discussed his request and determined that it would wait to see what action is taken by the Water Dept. before it makes its decision.

F-350 Rust Repair

Assistant Superintendent Dave Gagnon explained the F-350 is the big plow truck that is in need of rust repair. He said the plan is to keep the truck for a couple more years. Mr. Gagnon reviewed the proposal submitted by D&S Auto Body to make the repairs. This would include replacing the quarter panels. The total cost is projected to be \$4,909.31.

No action was taken. WPCA members decided to wait and see if Plant Superintendent David Garand has any other information regarding the truck repair.

Customer Relations

There were no sewer blockages in our lines through 6/24/2014.

The meeting was adjourned at 7:23 P.M. on a motion made by Stanley Morytko and seconded by Mary Burnore. The vote to adjourn was unanimous. The next meeting will be held on July 22, 2014.

Respectfully submitted,

Lillian Murray, Clerk