

Sweeney Elementary and Windham Middle School Micro-Grid Building Committee

July 10, 2014 Minutes

1. Call to Order.

The first meeting of the Micro-Grid Committee was held in the Kramer Building (gym-side), Recreation Department Conference Room. The meeting was called to order by Mayor Ernest Eldridge at 07:05 pm. Member present were: Michael DesJarlais, Michael Callahan, Michael Desaulniers and Corey Krohn.

Town staff present: Michael E. Licata, Fire Marshal/EMD and Wayne Donaldson Board of Education Director of Building and Grounds, Neal J. Beets, Town Manager and Mayor Ernest Eldridge.

2. Citizens and Delegations: Public Comment.

none

3. Introduction of Committee Members & Elections of Officers.

Member introductions and discussion.

Motion was made by Michael Callahan to elect Michael DesJarlais as Chairman of the Building Committee, motion carried unanimously.

Motion made by Michael Desaulniers to elect Corey Krohn as Vice-Chairman of the Building Committee, motion carried unanimously.

4. Status Report about the Micro-Grid Project

a. Concept: Packets of information about the micro-grid project were passed out to the board members by Michael Licata and a discussion followed.

b. Financing: The DEEP (Department of Energy and Environmental Protection) Micro-grid Contract, Town Council resolution and State BOE (Board of Education) School Refunding Grant were all discussed.

c. Next Steps: The members will need time to go over the packets of information before the next meeting. The DEEP (Department of Energy and Environmental Protection) Micro-grid Contract will be reviewed, RFP's (requests for proposals) and the work of

DERP (Distributed Electric Renewable Power) were discussed and be part of the next meeting agenda also.

5. Discussion and possible action about overall project objectives and criteria:

This agenda item will be moved to the next meeting.

6. Set Committee's Regular Meeting Schedule and Discuss Future Agenda

Items: A discussion took place on location and time. A suggestion was made to have the next two special meetings on July 31, 2014 and August 14, 2014, (second thursday of each month) in the same conference room (at the Recreation Dept.) at 07:00 pm. Also, a site visit to the schools will be on a future agenda. The regular meeting schedule will also be decided at the next meeting.

7. Citizens and Delegations: Public Comment.

None

8. Adjournment: The meeting was adjourned at 08:51 pm. The motion was made by Michael DesJarlais and seconded by Michael Callahan. The motion carried unanimously.

Respectfully submitted,

Michael E. Licata, Fire Marshal/EMD