

Windham Senior Center Advisory Board Minutes
Windham Senior Center Meeting Room – 2nd Floor
47 Crescent Street, Willimantic, CT 06226

Thursday July 25 2013 at 6:00pm

Present: Robert Greenleaf, Janet Ragno, Victor Rayhall, Joan Light, Eugene Light and Mayor Ernie Eldridge

1. **Call to Order:** Mayor Ernest Eldridge called the meeting to order at 6:00pm
2. **Introductions of Board Members:** Board members introduced themselves
3. **Citizens and Delegation:**
Mary Lou DeVivo, Ash Street: Ms. DeVivo stated she would rather have the Center remain in its current location until a suitable building is found. She doesn't believe the Access Agency building is the place for the Center because it's an old cinder block building. She also doesn't believe it should be a Community Center. Every town has a Senior Center and believes Windham should have its own Senior Center.

Mary DeMarco, Windham Human Services Director, South Windham: Ms. DeMarco stated she was happy the Board was meeting and was looking forward to working with them to establish guidelines regarding membership, fees, bylaws, etc. She also stated the need to market the Center to all Windham Seniors.

4. **Nominations and Election of Chairperson and Secretary:**
Mayor Eldridge called for nominations of Chairperson and Secretary. Victor Rayhall nominated Eugene Light for Chairperson, seconded by Robert Greenleaf. No additional nominations were presented. Victor Rayhall moved, Robert Greenleaf seconded to appoint Eugene Light as Chairperson. **Motion passed unanimously.**

Victor Rayhall nominated Joan Light as Secretary, seconded by Robert Greenleaf. No additional nominations were presented. Victor Rayhall moved, Robert Greenleaf seconded to appoint Joan Light as Secretary. **Motion passed unanimously.**

5. **Reading of Ordinance #2578 – Committee Purpose:**
Mayor Eldridge read Ordinance #2578. He stated the Board is comprised of 5 regular members whose terms are staggered. Two (2) alternate openings are still available. There was general discussion regarding the remainder of the Ordinance.

6. **Set Regular Meeting Schedule:**

It was determined regular meetings will take place on the 4th Thursday of each month at 6pm. All meetings will be held at the Windham Senior Center located at 47 Crescent Street in Willimantic.

7. **Future Agenda Items:**

Chairman Light asked for suggestions for future agenda items. Board members expressed interest in reading the Bond Application submitted to the State of Connecticut for the Access Agency site and also wanted a copy of the previous Building search study that was conducted a few years ago. Mr. Rayhall stated he would speak with Mayor Eldridge about seeking a copy of the Bond Application from the Town Manager along with the Building study. It was also suggested both documents be sent to Board members prior to the next scheduled meeting so the Members can read the documents.

There was general discussion regarding Center memberships, fees, programs, the newsletter, by-laws, etc.

The next meeting is scheduled for Thursday, August 22, 2013 at 6pm at the Windham Senior Center at 47 Crescent Street.

8. **Adjournment:**

Victor Rayhall moved, seconded by Janet Ragno to adjourn the meeting at 6:38pm.

Motion passed unanimously.

Respectfully submitted,

Mary A. DeMarco
Windham Senior Center Advisory Board
Acting Clerk