

**WILLIMANTIC TRAFFIC AUTHORITY  
SPECIAL MEETING  
MINUTES**

DATE: July 29, 2016

Time: 10:00 am

Place: Bellingham Auditorium, Windham Town Hall, 979 Main Street, Willimantic, CT.

Item 1. Call to Order

Chairman, Joe Gardner, Town Engineer called the meeting to order at 10:15 am. Present was the Public Works Superintendent Brad Wojick and Chief of Police Rob Rosado.

Item 2. Citizens and Delegations:

None.

Item 3. Approval of Minutes from February 15, 2016.

A motion was made by Brad Wojick to approve the minutes as submitted. The motion was seconded by Chief Rosado and passed with Gardner and Wojick approving and Rosado abstaining.

Item 4. Discussion and Possible Action Regarding QDS Handheld Devices

Chief Rosado made a presentation on the effectiveness and benefits of a handheld device for ticketing.

A motion was made by Chief Rosado to recommend to the Service District that a QDS Handheld Device and software be purchased for parking monitoring and enforcement. The motion was seconded by Brad Wojick and passed unanimously.

Item 5. Discussion and Possible Action Regarding a Day Parking Pass for Five Dollars.

Chief Rosado explained benefits of a one day parking pass.

A motion was made by Chief Rosado to proceed with establishing a Five Dollar for a one day parking permit. The motion was seconded by Brad Wojick and passed unanimously.

Item 6. Discussion and Possible Action Regarding Request for Signage at 283 Prospect Street.

A motion was made by Brad Wojick to post the north side of Prospect Street, Resident Parking, between Walnut and High Streets. The motion was seconded by Chief Rosado and passed unanimously.

Item 7. Citizens and Delegations:

None

Item 8. Adjournment

A motion was made by Chief Rosado to adjourn the meeting at 10:35 am. The motion was seconded by Brad Wojick and passed unanimously.

Respectfully submitted  
Joseph Gardner, P.E.  
Chairman