

**TOWN COUNCIL
ADMINISTRATION & FINANCE, HEALTH AND HUMAN SERVICES
TOWN HALL MEETING ROOM
AUGUST 1, 2012 7:00 PM
MINUTES**

1. Call to order 7:00 PM

K. Donohue called the Windham Town Council Administration, Finance, Health and Human Services Committee meeting to order exactly at 7:00 P.M.

Town Council Committee members present: Kevin Donohue, Tony Fantoli, N. Joseph Underwood and Mark Doyle

Town Council Committee members absent: Christel Donahue

2. Citizens and delegations

NONE

3. Approval of the minutes of the July 11, 2012 meeting

Doyle MOVED, Fantoli seconded, to approve the minutes of the July 11, 2012 Administration & Finance, Health And Human Services Committee meeting. All were in favor. MOTION PASSED.

4. Old business

a. Senior Center Discussion (Beets)

Underwood moved and Doyle seconded a motion to go into executive session to discuss the evaluation of the Town Manager. Motion passed unanimously. Executive session began at 7:06

b. Evaluation of Town Manager

Executive session ended at 7:27.

5. New business

a. Goals of the Town Manager

Underwood moved and Doyle seconded a motion to send the evaluation materials and proposed goals for the Town Manager to the Town Council with the recommendation that the evaluation be reviewed and the goals adopted. Motion passed unanimously.

6. Citizens and delegations

NONE

7. Adjournment

Doyle MOVED, Fantoli seconded, to adjourn the Windham Town Council Administration, Finance, Health and Human Services Committee meeting at 7:35 P.M. All were in favor. MOTION PASSED UNANIMOUSLY.

Submitted by

Kevin C. Donohue

Chair, Administration & Finance, Health and Human Services Sub-Committee