

Ad Hoc Elementary School Building Committee Regarding Wells
Draft Regular Meeting Minutes

Windham Center School Faculty Conference Room

45 North Road Windham CT 06280

August 11, 2015 6PM – Draft Regular Meeting Minutes Approved

Members present Bill Powers Chairman, Steven Werth, and Tracy Lambert.

Others present Wayne Donaldson (Staff).

- Meeting was called to order at 6:02 PM by Chairman Bill Powers.
- Citizens and Delegations: None
- Motion by Tracy Lambert second by Steve Werth to add approval of the 6/9/15 regular meeting minutes to the agenda. Motion passed Unanimously
- Motion by Tracy Lambert second by Steve Werth to approved the 7/2/15 and 7/27/15 special meeting minutes. And approve the 7/28/15 special meeting minutes along with the 6/9/15 regular meeting minutes as amended. Motion passed unanimously
- Discussion on proposed changes at North Windham School to include rerouting the water and electric lines to enter the rear boiler room rather than the front well pit, the elimination of the stepped trench. Along with the proposed changes to Windham Center School which include changes to the water and electric pipe routing elimination of the stepped trench.
- Motion by Tracy Lambert second by Steve Werth to approve the recommended changes to the plans at both Windham Center School and North Windham School pending approval on the elimination of the stepped trench by the building inspector and Leonard Engineering supplying a new design drawing. Motion passed unanimously
- Motion by Tracy Lambert second by Steve Werth to add payment of Leonard Engineering invoice in the amount of \$1,500.00 to the agenda for approval. Motion passed 2-1 with Chairman Powers voting in the negative.
- Discussion on Leonard Engineering contract and the amount of the final payment.
- Motion by Tracy Lambert second by Steve Werth to approve the Leonard invoice for \$1,000. Motion passed 2-1 with Chairman Powers voting in the negative.
- Motion by Tracy Lambert and second by Steve Werth to authorize staff in consultation with the chairman or vice chairman to authorize changes up to \$1,250.00 without full committee approval which would delay the project pending full committee approval. Motion passed unanimously.

- Motion by Tracy Lambert second by Steve Werth to add Draft to the minutes until approved and a new copy of the approved minutes sent to the town clerk once approved by the committee. Motion passed unanimously
- No citizens and delegations.
- Motion by Tracy Lambert second by Steven Werth to adjourn. Motion Passed Unanimously. 6:49PM

Respectfully submitted by

Wayne Donaldson

Director WPS Buildings and Grounds