

Windham Senior Center Advisory Board Minutes  
Windham Senior Center Meeting Room – 2<sup>nd</sup> Floor  
47 Crescent Street, Willimantic, CT 06226

Thursday August 22, 2013 at 6:00pm

**Present:** Robert Greenleaf, Janet Ragno, Victor Rayhall, Joan Light and Eugene Light

1. **Call to Order:** Meeting called to order by Chairman Light at 6:00pm

2. **Citizens and Delegation:**

Mary Lou DeVivo, Ash Street: Ms. DeVivo questioned about salt-free meals at the Senior Center. It was noted that a 24 hour notice was needed to have lunch at the Center.

Edith Pompeii stressed the need for a new Senior Center – especially due to the needed space.

3. **Adoption of Minutes:**

Victor Rayhall moved, seconded by Janet Ragno to accept the July 25, 2013 minutes as presented. **Motion passed unanimously.**

4. **Windham Senior Center Report**

Mary DeMarco needed direction on what the Board wants her to report each month. **Janet Ragno suggested mirroring the Department Head report Ms. DeMarco sends to the Town Manager each month.**

Ms. DeMarco reported the 2 Tai Chi fall classes are full. Exercise with Art will be led by Kate Cox as Art Thibodeau is taking classes at ECSU this fall.

Janet Ragno suggested the *Thread City Flyer* be given to the Community Companions and Homemakers so they can take them to their clients. Also, other places to leave them are in physical therapy and Doctor Offices. Kate Cox will check on these. She'll also check on Channel 14 Bulletin Board.

5. **Old Business:**

The meeting schedule for the upcoming fiscal year was presented. Victor Rayhall moved, seconded by Janet Ragno to accept the meeting schedule as presented. **Motion passed unanimously.**

6. **New Business:**

- a. Chairman Light stated the need for a vice-chairperson in case he's unable to attend a meeting. Robert Greenleaf moved, seconded by Janet Ragno to nominate Victor Rayhall as Vice-Chairperson. Chairman Light asked for further nominations. Hearing none, he called for a vote. **Motion passed unanimously** to elect Victor Rayhall as Vice-Chairperson of the Advisory Board.
- b. There was discussion regarding visiting area Senior Centers to see how different ones are run, look at their by-laws, etc. Mary DeMarco will call Centers and make arrangements. There was discussion regarding the need of by-laws and conducting a survey.
- c. Mary DeMarco had samples from the Internet of Senior Center surveys. She made copies for each member to look at ideas, such as membership fees, fees for exercise, by-laws, etc. for next month's meeting.

7. **Future Agenda Items:**

Vice-Chairperson Rayhall asked that the grant proposal from Mr. Beets should be reviewed as soon as possible.

8. **Adjournment:**

Robert Greenleaf moved, seconded by Janet Ragno to adjourn the meeting at 6:50pm. **Motion passed unanimously.**

Respectfully submitted,

Joan Light  
Clerk, Windham Senior Center Advisory Board