

**WINDHAM WATER POLLUTION
CONTROL AUTHORITY**

MINUTES

August 26, 2014

The Water Pollution Control Authority held its meeting on August 26, 2014 in the Windham Wastewater Treatment Facility Conference Room. Chair Rene Goss called the meeting to order at 6:30 P.M. Member in attendance were Patti Lein, Stanley Morytko, Mary Burnore and Rene Goss. Also present was Plant Superintendent David Garand.

I) Public Comment

Professor Raouf Mama, representing Landry Ahoueya, owner of the property at 268 Southridge Drive, Willimantic, explained that the sump pump which runs on the water system of the house malfunctioned over an extended period of time and was pumping water outside the house for weeks. When the technician from the Water Dept. went to take a reading of the water meter he discovered that the sump pump was running constantly because of a problem with its floater.

The property owner was shocked when he received his most recent water/sewer bill which was in the amount of \$3,098.36. The sewer portion of his bill usually runs in the area of \$28.00. His last bill for sewer charges was \$28.40. He is requesting that the WPCA review (and adjust) the sewer portion of his latest bill since the water that was pumped didn't go into the city sewer, but rather outside into his backyard.

Plant Superintendent Dave Garand said the sump pump got stuck and water was pouring out into the yard. He said the property owner is requesting an adjustment of his sewer charges. Stan Morytko asked if the property owner contacted the Water Dept. Mary Burnore explained that the sewer rates are based on water usage. She said the landlord will have to meet with the Water Dept. before the WPCA can act on his request.

Plant Superintendent David Garand said he will write a letter to the owner of the property and will explain the necessary criteria for granting a special sewer rate. He said if the Water Dept. reduces his water bill then the WPCA will reduce the sewer charges, but it depends what action the Water Dept. takes.

II) Approval of Minutes

The minutes of July 22, 2014 were approved. Motion made by Mary Burnore and seconded by Stanley Morytko. The motion carried unanimously.

III) Reports

a) Chairman's Report

The Chair had nothing to report.

b) Plant Superintendent's Report

Plant Superintendent Garand reported on the following:

Plant Performance

All permit requirements were met for the month of July. Mr. Garand then reviewed the July 2014 Effluent Quality Report. He said since the outside temperatures have been great, and the weather dry, everything at the Plant has been running smoothly. He added that nitrogen is less than the 2014 permit. BODs and phosphorous were also good.

Administration & Finance

a) Monthly Budget Report

Plant Superintendent Dave Garand reviewed the Monthly Budget Report ending July 31, 2014. **Revenue** collected was \$267,204. This is 7% of revenue collected with 8% of the year complete. **Expenses** totaled \$256,818. This is 7% of budget expended with 8% of the year complete.

b) A/R Aging Summary

The A/R Aging as of August 26, 2014 showed all haulers to be within the 31-60 day category except for Shoreline Sewer and Drain. They are over 90 days. Mr. Garand said they have ignored his telephone calls regarding the bill, and hence they have been shut off.

c) Significant Non-recurring Expenses

Significant Non-recurring expenses include a submersible sewage pump which will serve as a spare sump pump, a Cherne bendable plug, process control engineering services, CT NPDES permit renewal, brakes and rotors for the Sewer 1 truck, Lakeside wear bars, water meter upgrades and a Baldor motor (5hp).

d) Form Letter for sewage usage adjustment

Plant Superintendent Garand reviewed a letter he drafted to address requests for special sewer rate adjustments. Included with the letter is the WPCA's policy for special rate consideration. Mary Burnore made a motion to approve the form letter for special sewer rate adjustment and Patti Lein seconded the motion. The motion carried unanimously.

e) 13 Spring Street – Response to request for sewer usage adjustment

Plant Superintendent Garand wrote a letter to Craig Soifer explaining that at its June meeting the WPCA determined that his situation does not meet the requirements for special rate consideration. He also included the WPCA policy for special rate consideration.

e) Multi Bank Investment

Mr. Garand reviewed the Multi-Bank Securities, Inc. report. He said we purchased an 11yr fund at a discount with the worst case being the 3.08% YTM. He said if the fund got called sooner, the yield would be greater than 3.08%. Mr. Garand said this will probably be the last renewal until year 2015.

f) UCONN Biodiesel Firm

Mr. Garand reviewed a letter he received from Town Manager Neal Beets regarding the UCONN Biodiesel Firm. Mr. Beets stated that Rich Madrak came to visit about his FOG proposal. Mr. Beets said the group we talked with a couple of year ago has changed. Mr. Madrak seems to be out on his own with a different process and different business model. Mr. Beets said he will develop a “Letter of Interest” that he will send to the Plant Superintendent, the Town Attorney and Code Enforcement Officer Matt Vertefeuille for input and edits, afterwhich he will respond to Mr. Madrak regarding his proposal. He said he is not committing to anything other than to state that the process and business is interesting. He said he will make it clear in his draft letter that: the Town and WPCA will not invest any money in this project; that the Sewer Plant must not be negatively impacted by this project; the Town and the WPCA would move forward only if the economics penciled and their governing bodies agreed.

Mr. Beets said more would be forthcoming within the next week or 10 days.

g) New F.O.G. Exemption Request

Mr. Garand reviewed the Town of Windham Fats, Oil & Grease Inspection Report. Mr. Rob Meduna inspected Jonathan’s located at 75 Bridge Street, Willimantic, CT. He said Mr. Haddad is not doing any cooking for Jonathan’s Restaurant. Everything is takeout and drinks are served in paper cups. The dismachine runs the A.G.R.U. and the only thing being washed there are the beer pitchers. He did state that he is cooking anywhere from 1 to 3 prime ribs each Sunday from Memorial Day to Labor Day. The pans that the prime ribs are cooked are washed in the 3 Bay sink. Mr. Meduna recommended pouring off the grease that is being generated into a can and wiping down the pan before washing it and disposing of the grease into the garbage.

Mr. Meduna added that this is a new application with minimal F.O.G. produced and he recommended the exemption waiver.

Patti Lein made a motion to grant Jonathan’s an exemption waiver and Stan Morytko seconded the motion. The motion carried unanimously.

h) F.O.G. Compliance grace period request.

A letter was received from Matt Hardisty regarding the Harp Restaurant located at 69 Church Street. During an inspection on July 30, 2014 it was discovered that their mechanical grease trap was not functioning properly. The service man inspected the unit and said the unit was broken beyond repair. Mr. Hardisty is asking for three weeks to obtain the funds to purchase a new grease trap. He said he would also like a review of the restaurant as there was never an initial review to define if they are a "High Waste Generator facility. He said once the review is done and he has a better understanding of this code he expects to be in compliance no later than September.

Mr. Garand said we met with Mr. Hardisty on August 22, 2014 and notified him that required compliance would be extended until October 22, 2014.

Stan Morytko made a motion to grant The Harp Restaurant an extension of 60 days to install the new grease trap. Patti Lein seconded the motion. The motion carried unanimously.

i) Road Forman (short sleeve) Safety Work Shirts

After some discussion, Mary Burnore made a motion to purchase 5 short sleeve safety uniform shirts for the Road Forman at a cost of \$120.00 and Stan Morytko seconded the motion. The motion carried unanimously.

j) A new position request for a Treatment Facility Licenses Technician.

Mr. Garand said we are operating short-staffed at the Sewer Treatment Plant due to vacations and employee injuries. This is an on-going problem each summer, he said. An employee with 25 years of service or more is entitled to 5 weeks vacation. .

Mr. Garand reviewed some of the duties attached to the Operator 4 position. He said the applicant must possess an electrical E-2 License. The rate of pay would be \$25.14 per hour plus a \$1.25 401K match.

He said there is enough work to keep an engineer busy year round and we have the funds to support the position.

After some discussion, Patti Lein made a motion to authorize the Plant Superintendent to advertise and hire a licensed electrician at a pay rate of \$25.14 plus a \$1.25 40k match and Mary Burnore seconded the motion. The motion carried unanimously.

k) Nitrogen Removal 2013

Mr. Garand reviewed the Long Island Sound Nutrient Reductions Program Final Credit Exchange Invoice – 2013. He said Windham exceeded its requirements and earned a credit of \$4,914.00. The Commissioner will purchase the credits in the amount of \$4,914.00 and this amount will be paid to Windham.

l) Connantville Interceptor Infiltration Repair

Mr. Garand reviewed the letter sent to John Carrington regarding the Connantville Interceptor l&l repair. Mr. Garand said he has run his initial analysis to evaluate the effectiveness of the infiltration reduction lining project. It shows an 11 day average flow reduction of 24%. He said the data was taken during similar conditions Pre and Post sewer main pipe lining. He said he will be tracking this annually and modifications will be made if necessary.

Customer Relations

There were no blockages in our lines through 8/26/14.

The meeting was adjourned at 8:59 P.M. Motion made by Mary Burnore and seconded by Patti Lein. The motion carried unanimously.

The next meeting is scheduled on September 23, 2014.

Very truly yours,

Lillian Murray, Clerk