

**WINDHAM WATER POLLUTION
CONTROL AUTHORITY**

MINUTES

August 28, 2012

The Windham Water Pollution Control Authority held its meeting on August 28, 2012 in the Windham Wastewater Treatment Facility Conference Room. Chairman Rene Goss called the meeting to order at 6:30 P.M. Members present were Mary Burnore, Rene Goss, Patti Lein and Stanley Morytko. Also present were Plant Superintendent David Garand and Lon Hultgren, representative from the Town of Mansfield, CT.

1) Public Comment

There was no public comment.

2) Correspondence

There was no correspondence.

3) Approval of Minutes

The minutes of July 24, 2012 were approved. Motion made by Mary Burnore and seconded by Stanley Morytko. The motion carried unanimously.

4) Reports

A) Chairman's Report

The Chair had no report

B) Plant Superintendent's Report.

Plant Superintendent David Garand reported on the following:

Construction

Contractors are working with Carlin Co. on washpactor warranty repair. Secondary Clarifier #2 is off line for equipment recoating after experiencing a partial paint failure. All submerged surfaces: Removing and reapplying failed paint. Plant Superintendent Garand said he is negotiating with Sherwin Williams on cost sharing the work.

They have agreed to supply all of the paint and we will provide the labor, said Garand. The estimated cost for labor is \$65,000 with the cost of paint being about \$35,000. WPCA member Patti Lein questioned this arrangement. Garand explained that we have a 1-year warranty on the initial work which is at the end of the warranty period. The specified coating is already showing signs of heavy wear in many areas and failure in a certain section of the tank. Sherwin Williams will pay to repair the areas of failed coating which represents about 10% of total surface area. The other 90% will not last more than another year or two and will not be covered under warranty to replace. The new coating supplied by Sherwin Williams for the entire tank is a superior coating and once the work is completed we should get 15 years out of this coating. Siemens (Secondary Clarifiers): They are paying for additional warranty work to improve the clarifier performance by supplying the material and paying the sewer facility labor cost to perform the installation.

Plant Performance

All permit requirements were met for the month of July. Garand reviewed the July 2012 Effluent Quality Report. He said things are running extremely well. The Nitrogen discharge numbers are close to the 2012 Nitrogen Discharge Limits, he said.

Administration & Finance

a) Garand reviewed the **Monthly Budget Report** dated 7/31/12. **Revenue** is \$207,300. This is 6% of revenue collected with 8 % of the year completed. **Expenses** total \$234,000. This is 7% of budget spent with 8% of the year completed.

b) **A/R Aging Summary.** Garand said Richard E. White & Sons is the only hauler who is over 90+ days. Garand said he has contacted him and he has agreed to send in payment.

c) Garand reviewed **Significant Non-recurring Expenses** July 25, 2012 to August 28, 2012. These include: 1) Repainting clarifier #1. 2) CompactLogix 8 Point input module was replaced as the original one failed. 3) Corrosion Probe site inspection – Oversee the painting project. 4) Strip & wax floors. – This is done quarterly. 5) Final payment to Carlin Co. to close out the construction project. 6) Manhole replacement on Windham Street. 7) Repair Sewer Camera Kit & Replacement 500' Hose – Usage causes hoses to wear out. 8) Vehicle Hose Replacement on Sewer 3 truck – Replaced all hoses and added two tires. 9) Leadership Program (NEIWPC) – Dave Dreiboltz will attend training classes. Garand said this is the first class of this kind offered in Connecticut. He will attend one class a month for the next 10 months. 10) George Street Fence – Install a section of fence to provide access for the installation of a transfer switch which will allow us to supply emergency power to that pump station.

d) **2010/2011 Audited Financials.** – Garand reviewed the 2010/2011 Financials Report prepared by Tom Pesce. We collected **\$3,052,331.93** and spent **\$2,265,317.10**. Cash not spent totaled **\$787,014.83**. (Garand questioned where this amount is reflected). **\$105,000** Multi Bank Investment deducted from the cash unspent shows **\$682,014.83**

being added to our fund balance 2010/11. Interest on WPCA Capital Investments from Multi-Bank Securities totaled **\$430,527.00**. Mr. Pesce told Mr. Garand he will complete the 2011/12 Sewer Facility revenues and expenses by the September meeting. Garand said he wants a report that lists the cash in, the cash out and shows where the money left over is.

Member Patti Lein said she read an article in the Chronicle stating the town feels that the audit has taken so long to complete because town departments use different computer systems. She said the Town is looking to have all departments use the same computer software.

Plant Superintendent Dave Garand said he feels the audit took so long to complete because journal entries were not kept current thru out the year.

e) Charter Revision Suggestions

A discussion was held on the Town Charter. Garand stated the Town Charter gives the Town Council the authority to request another opinion other than that of the Town Attorney however does not give them the authority to override the Town Attorney's decision. WPCA members were in agreement that they would like the Charter to give the Town Council and the WPCA the authority to have a second opinion on legal matters and be able to arbitrate the Town Attorney's decision. They said they value the Town Attorney's opinion, but feel the current Charter gives him too much control.

Member Patti Lein said she would look into this section of the Charter. The Town Attorney does have a lot of power, she added.

f) Riverside Drive Sewer Main Repair (9/12)

Garand explained that a section of the Riverside Drive Sewer Main will be relined in September 2012, and a new manhole will need to be installed in order to facilitate the sewer main lining.

g) Sewer Facility Camera Security System.

Garand said he has received a quote from DECIAN Co. to install a new camera security system. Our cost would be approximately \$14,290.46. Garand said he looked at this particular system in Naugatuck, CT. They said they are very happy with the company that installed the system.

After some discussion, Garand agreed to try to get another estimate. Lon Hultgren also agreed to supply Garand with the name of another company to provide a quote. He stated Mansfield just had a camera system installed in their parking garage.

h) 2008 Ford Ranger.

Garand said he is looking for direction from the WPCA to either repair the truck or trade it in on another vehicle. He said we paid \$16,800 for the truck and have already spent \$2,250 on repairs. New repair work required includes anti-lock brake issue, (possible wheel bearing). This could cost approximately another \$1,000. Work Performed (Warranty)-transmission shifting issue, (Paid)-front brakes/rotors & pads, front end clunk/control arm alignment, 4 wheel drive motor replaced, alternator replaced. Due to the current brake issue the truck is not being used, he said.

After some discussion, Mary Burnore suggested that Garand secure some quotes on a new vehicle, preferably a non-America truck, such as a Toyota Tacoma for discussion at the next WPCA meeting.

i) Customer Relations.

There were no blockages in our lines through 8/28/2012.

The meeting was adjourned at 7:35 P.M. Motion made by Mary Burnore and seconded by Patti Lein. The motion carried unanimously.

The next meeting is scheduled on September 25, 2012.

Respectfully submitted,

Lillian Murray, Clerk