

WINDHAM ENERGY COMMISSION

Minutes for Monday, August 29, 2016 Meeting

Windham Town Hall, 2nd floor Meeting Room, 979 Main Street, Willimantic, CT

1. **Call to Order** J. de Smet called the meeting to order at 6:08pm. **Voting Members Present:** Jean de Smet, Richard Bloomer, Elizabeth Ostwald; Grace Adams; Corey Krohn (Arrived at: 6:30p.m.) **Voting Members Absent:** Chris Mezzarone, **Voting Members Excused:** Tom Markland; **Guests Present:** Mike Lessard, Public Works Subcommittee of the Town Council and Streetlight Proposal Selection Committee. **Staff Present:** Dagmar Noll, Clerk **Public Present:** Claire Lary; Melissa Lessard

2. **Citizens and Delegations** - None.

3. **Acceptance of Minutes of July 11, 2016** - These will be reviewed at the next meeting.

4. **Streetlight Proposals and Recommendations**

Welcome to Mike Lessard as the representative of the Public Safety, Public Works, Environment, Culture & Recreation Committee to the Street lighting Master Plan RFP Review Committee. Mike Lessard, Corey Krohn, Jean de Smet, Richard Bloomer and Elizabeth Ostwald will also be on the Street lighting Master Plan RFP Review Committee. Review of bids: Celtic Energy, \$45,900; Siemens, \$47,175; Tanko, \$111,025; Realterm Energy, \$84,821.43; Municipal Streetlight Consulting, \$112,315. Approaches within proposals cannot be mixed and matched and each proposal must be implemented in its entirety. Estimated savings would be at least \$250,000 over twenty years and this project would cover all Town street lighting.(Corey Krohn arr.)

Chair de Smet explained that the sidewalk replacement in the downtown area was about to commence imminently, ahead of the Street lighting Plan. Benefits include: consistent, standardize lighting per federal guidelines; minimal maintenance; if a pole goes down in a storm it only knocks down one light; significant directional control. Commission decided by consensus to get references from each bidder under consideration and interview preferred bidders in October. Commission decided by consensus to present this project at the September 6 Town Council meeting. Commission decided by consensus to pursue recommending the Town hire someone for downtown light design ahead of the Master Plan, if necessary. Commission decided by consensus to ask to be on the Town Council agenda ASAP to present the Street lighting Master Plan power point to them before interviewing the proposed consultants in October for a sense of the Council to commit Energy Efficiency Funds to the project, and to keep them informed.

5. **Updates & Announcements**

September 22, 2016 is the REEBA Municipal Energy Summit in Cromwell. E. Ostwald MOVED to send C. Krohn to the Summit. R. Bloomer SECONDED. MOTION PASSED unanimously.

6. **Other Business** - None.

7. **Citizens and delegations** - None.

8. **Adjournment** - Members ended all discussion at 7:28pm.