

**TOWN COUNCIL
ADMINISTRATION & FINANCE, HEALTH AND HUMAN SERVICES
SPECIAL SUB-COMMITTEE MEETING
TOWN COUNCIL MEETING ROOM
AUGUST 7, 2013 7:00 PM
DRAFT MINUTES**

Present: Kevin Donohue, Christel Donahue, Tony Fantoli, and Joseph Underwood

1. Call to order crisply at 7:00
2. There were no citizen and likewise no delegations straining to be heard
3. The minutes of the June 19, 2013 meeting were approved 3 for and with Ms. Donahue abstaining.
4. An update was given on the School Readiness Grant. Six candidates were interviewed and Angela Fournier was offered and accepted the position. Acceptance of the School Readiness contract with Ms. Fournier as Director will be recommended to full Council at the next meeting.
5. An update on CIP process was to be given by Mr. Doyle. However due to Mr. Doyle's lack of presence at the meeting this item was tabled by consensus.
6. Mr. Beets discussed the Neighborhood Center effort. The application was accepted by the organization in charge of review and presented to the Governor to be placed on the Bonding Commission agenda. However it was not put on that agenda. Mr. Beets suggested that anyone with access to the Governor's office use that access to ask that this be application be funded.
7. The proposal to reduce Town costs using tablet devices instead of big fuel sucking Public Works trucks was not discussed due again to the lack of presence of our esteemed colleague Mr. Doyle. This item was tabled by consensus.
8. A Consolidated Finance Proposal update was given by Mr. Donohue. The final MUNIS contract and CCAG contracts are ready to be reviewed and approved by the full Council. Four candidates were interviewed for the Finance Director position and one stood out. This is a personnel matter and it is in progress. We hope to have a Director hired by September.
9. Thomas P. Valone made a strong appeal that the gazebo in Caisse Park be named in honor of Richard Kelly. Mr. Kelly was an attorney in Town for many years and a tireless worker on behalf of the town residents. He was instrumental in getting the gazebo built and it is entirely appropriate that it be named after him. Mr. Valone will get the application together and this will be forwarded to the Town Council.
10. Adjournment at 7:21