



TOWN OF WINDHAM WATER WORKS

174 Storrs Road
Mansfield Center, CT 06250
Tel. 860-465-3075 • FAX 860-465-3085

TOWN OF WINDHAM WATER COMMISSION Minutes of the Regular Meeting Wednesday September 14th, 2016 Windham Water Works, Conference Room

Members Present: Chairman J. Michael Callahan, Diana Perkins, Elizabeth Huebner, Anna Hope, William Sayers and Daniel Roth

Members Excused: Maxine Smith

Also Present: Jim Hooper, Superintendent, Paul Deveny, Assistant Superintendent

Public: Tom DeVivo, Council Member, Jim Bellano, Economic Development Director.

Chairman Callahan called the Meeting to order at 6:30 PM

Approval of Previous Minutes: D. Perkins motioned to approve the Minutes from the May 18th, 2016 meeting, Seconded by E. Huebner, unanimously approved.

Citizens & Delegations: Tom DeVivo and Jim Bellano explained a proposed project on Town Property Route 32.(Hiltz Propane Systems,Inc).

Friendship, Cross, Clifford Streets & Pudden Lane: J. Hooper addressed the Commission. The project is completed.

Town Property on Route 32: Discussion followed

2017 Dump Truck Bid: W. Sayers motioned to purchase a 2017 Dump Truck from Freightliner of Hartford in the sum of \$85,944.00 Seconded by D. Roth, unanimously approved.

Carbon Media Replacement: D. Roth motioned to accept Carbon Activated Corp's bid in the sum of \$52,900.00 Seconded by D. Roth, unanimously approved.

(WUCC) Water Utility Coordinating Committee Management Areas/Exclusive Service Areas: Chairman Callahan, J. Hooper and P. Deveny addressed the Commission, Discussion followed.

Review of the existing 5 year Capitol Plan: J. Hooper presented the updated future Capital Projects Plan, Discussion followed.

Superintendent's Report: J. Hooper addressed the Commission, see attachments.

Citizens & Delegations: None

D. Roth motioned to adjourn at 8:07 PM, Seconded by W. Sayers, unanimously approved.

Minutes taken by: W. Sayers

Submitted by: J. Hooper

RECEIVED FOR RECORD 9-16-16
AT 9:30 AM
ATTEST Patricia P. Sparano TOWN CLERK



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MONTHLY REPORT

June, 2016

I wish to report the following:

Progress of the Construction Crew

- Replaced six water services on Route 32.
- Relayed a water service on Turner St.
- In conjunction with the Collection Department we hand delivered over 150 termination cards. Terminating 14 at curb.
- Assisted contractor shutting down and repairing a water leak at Stone gate Manor.
- Replaced curb box's and Gate box's on Union St, Ives St, Dunnam St and Elm St in conjunction with the Towns Paving & sidewalk project.
- Weekly preventive maintenance on all our booster stations and Pemberton Tank, Quarry Street Tank, Hosmer Mountain Tank.

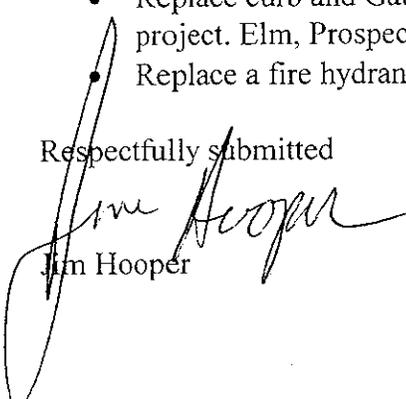
Progress of Filtration Plant

- Contractor to installed new Doors on Pump house.(Capitol completed)
- General maintenance and operation.

Anticipated Work Schedule for this month

- Work in conjunction with the water main relining project (Install temporary water main, shut downs and tie over's). Starting July 11th. (Friendship, Conner, Cross St and a section of Pudon La Mansfield). I anticipate six weeks to complete.
- Abandon a water service on Route 32.
- Excavate and replace two water services on Turner St.
- Replace curb and Gate boxes in conjunction with the Towns sidewalk replacement project. Elm, Prospect, Turner and South St
- Replace a fire hydrant on Conner Street.

Respectfully submitted


Jim Hooper



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MONTHLY REPORT

July, 2016

I wish to report the following:

Progress of the Construction Crew

- Replaced two water services on Route 32.
- Relayed two water services on Turner St.
- Assisted Contractor on Friendship, Cross and Clifford St, Installing temporary water services, flushing, bacteria testing. (Water main relining project).
- Repaired a water service hit by a contractor on Quercus Ave.
- Replaced a broken 6" valve on Route 32 & Quercus Ave.
- Assisted contractor shutting down the water main and repairing a water leak at Stone gate Manor.
- Replaced curb box's and Gate box's on, Friendship St, Prospect St, Ives St, Dunham St and Elm St in conjunction with the Towns Paving & sidewalk project.
- Replaced a fire Hydrant on Prospect St.

- Weekly preventive maintenance on all our booster stations and Pemberton Tank, Quarry Street Tank, Hosmer Mountain Tank.

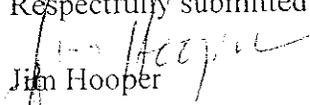
Progress of Filtration Plant

- Distribution system lead testing.
- General maintenance and operation.

Anticipated Work Schedule for this month

- Work in conjunction with the water main relining project (Friendship, Conner, Cross St and a section of Pudden La Mansfield). I anticipate 5 weeks to complete.
- Abandon a water service on Route 32. one on Union St and one on Ives St.
- Replace curb and Gate boxes in conjunction with the Towns sidewalk replacement project. Elm, Prospect, Turner and South St.
- Replace a fire hydrant on Conner Street.
- Put out to bid Carbon media replacement.
- Put out to bid Pemberton water tank repairs and seal coat.
- **In-kind service Lauter Park community garden**, Install a water service connection and install aproximately 500 feet of water service to a yard hydrant. (August / September)

Respectfully submitted


Jim Hooper



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MONTHLY REPORT

August, 2016

I wish to report the following:

Progress of the Construction Crew

- Replaced two water services on Turner St.
- Assisted Contractor on Friendship, Cross, Clifford St and Pudden La (Water main relining project). Completed.
- Abandoned three water services one on Foster Drive one on Union St and one on Ives Street.
- In conjunction with the Collection Department we hand delivered 200 termination notices and shut off eleven at the curb.
- Replaced curb box and rods on Windham Rd, Pine Ridge, South Ridge, Fairview St, Spring Street and Quercus Ave.
- Replaced two fire Hydrants one on Conner Street and one on Prospect St.

- Weekly preventive maintenance on all our booster stations and Pemberton Tank, Quarry Street Tank, Hosmer Mountain Tank.

Progress of Filtration Plant

- Distribution system lead testing.
- General maintenance and operation.

Anticipated Work Schedule for this month

- Start our semi-annual flushing program the week of September 19th. Four to six weeks to complete.
- Abandon a water service on Route 32.
- Replace curb and Gate boxes in conjunction with the Towns sidewalk replacement project. Turner and South St.
- Schedule the Carbon media replacement project.
- Put out to bid Pemberton water tank repairs and seal coat.
- **In-kind service Lauter Park community garden**, Install a water service connection and install aproximately 500 feet of water service to a yard hydrant. (September/October)

Respectfully submitted
Jim Hooper

A handwritten signature in black ink, appearing to read "Jim Hooper", is written over the typed name.