MINUTES
ETHICS COMMISSION
TOWN OF WINDHAM
REGULAR MEETING
September 8, 2016

Present: Mike Sikoski, Chairman; John McGrath, Secretary; Peter Hughes; Robin Dixon-Rouse; Joshua Eves

The meeting was called to order at 7:00 P.M. at the Windham Town Hall, second floor conference room.

A quorum was present at the meeting. There were no citizens and delegations.

The minutes of the June 9, 2016 regular meeting were approved as presented.
A motion was made and approved unanimously to move several agenda items out of order so that the complaint could be discussed last.

Old Business: Josh will email again to John the handout for review before printing and posting. There was a brief discussion of proper complaint filing procedure. A complaint should be filed with the town clerk and the clerk should send a copy to all members of the committee. John to follow up with the clerk's office.

New Business: A complaint was filed with the town clerk and hand delivered to John McGrath on August 16, 2016 as secretary of the ethics commission by the town clerk. As noted above, the commission secretary will discuss filing procedure with the clerk for future complaints and will attempt to have this complaint mailed to all members by the clerk's office. Some members received an email copy. The commission began discussion of the complaint which is treated as a confidential document at this stage of the proceeding. John McGrath recused himself from discussion of the specific elements of the complaint, other than the procedural aspects of filing of complaints in general.

The commission voted on a motion to have a letter sent to the complaintant asking for clarification of certain facts. Motion made by Peter Hughes and seconded by Mike Sikoski. John McGrath abstained. The motion passed unanimously.

The next regular meeting is scheduled for October 13th, 2016.

The meeting was adjourned at 8:45 p.m.

Submitted by John McGrath, Secretary
September 12, 2016

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Patricia P. Spruce
WINDHAM TOWN CLERK