

**WINDHAM WATER POLLUTION
CONTROL AUTHORITY**

MINUTES

July 27, 2010

The Windham Water Pollution Control Authority held its meeting on July 27, 2010 in the Meeting Room, Town Hall. Chairman Rene Goss called the meeting to order at 6:35 P.M. Members present were Mary Burnore, Stanley Morytko and Rene Goss. Also present was Assistant Plant Superintendent David Gagnon.

I) Public Comment

There was no public comment.

II) Correspondence

- a) A note from Charles Kratt thanking the W.P.C.A. for its gift of \$100.00 to the American Cancer Society in his wife's memory.
- b) A note from the Ouellette family thanking the W.P.C.A. for its gift of \$100.00 to the American Society in memory of Joseph Gerald Ouellette.
- c) A note from the American Cancer Society thanking the W.P.C.A. for its gift of \$100.00 in memory of Evi Kratt and its gift of \$100.00 in memory of Joseph Gerald Ouellette.

III) Approval of Minutes

The minutes of June 29, 2010 were amended as follows: pg 3, C1; Revenues are **\$2,824,393**. This is 93% of revenues collected with 100% of year completed. And, pg 4, item 8, para 3... add, **Stanley Morytko made a motion to mail the letter pertaining to the Fats, Oil & Grease Ordinance by Return Receipt Mail and Mary Burnore seconded the motion.** The motion carried unanimously.

Mary Burnore made a motion to approve the minutes of June 29, 2010 as amended and Stanley Morytko seconded the motion. The motion carried unanimously.

IV) Reports

a) Chairman's Report

The chairman had no report.

b) Plant Superintendent's Report

Construction

Current Work: **New garage building:** working on punch list completion. **Primary settling tanks:** Working on punch list. **Administration Building:** Working on electrical, mechanical, floors, drop ceiling and plumbing. **Headworks Building:** form & concrete.

Change Orders: There was one new change order resulting in an increase of \$87,838. The changes included a change in RAS piping material, sidewalks and fencing changes, Hoist material change, foundation footing base modifications, floor patches and air flow meters modification. The contract price incorporating this change order is \$16,983,220.

Plant Performance

There was one TSS permit violation (New aeration tank off line for repairs.). Assistant Plant Superintendent Dave Gagnon said this is not unusual during construction. W.P.C.A. members reviewed Effluent Quality Report dated June 2010.

Administration & Finance

1) Monthly Budget Report – Revenues are \$3,182,489. This is 93% of revenue collected with 100% of year completed. **Expenditures** are \$3,098,379. This is 91% of budgeted expenditures with 100% of year completed. If money (\$72,000) for the electrical reimbursements comes in before the end of June, revenues would increase to 95%.

2) Significant Non-Recurring expenses for June 30, 2010 to July 26, 2010. Gagnon reviewed the significant non-recurring expenses: Nitrogen Credit Program = \$53,690, replacement pump for Cracow Avenue = \$4,675. The remainder of the expenses pertained to construction.

3) Mansfield Dispute – Still waiting to review the final agreement from Mansfield.

4) Multi Bank Securities Resolution – The W.P.C.A. reviewed the Non-Resolution Forms prepared and signed by Plant Superintendent Dave Garand. Lillian Murray, Secretary to the W.P.C.A. signed the Non-Resolution Form attesting to the fact that at the July 27, 2010 meeting the WPCA adopted the resolutions stating that the resolutions are in full force and do not conflict with General Statutes, Chapter 112, Section 7-400.

5) Town Response to W.P.C.A. request. Plant Superintendent Dave Garand is expecting a response from Town Attorney Rich Cody, after-which he expects to make a presentation to the W.P.C.A. at the August meeting.

6) Class 3 & 4 Restaurant Classifications. The CT DEP issued a FOG General

Permit that requires food preparation establishments discharging to the sanitary sewer system to abide by and implement the best food management practices to minimize the amount of FOG (fats, oil & grease) entering the sewage system.

7) FOG Mailing List. W.P.C.A. members reviewed a list of all food establishments in the Willimantic/Windham region. W.P.C. A. members were asked to review the list of all class 3 & 4 food establishments and notify Garand if there are any omissions.

Customer Relations – There were no blockages in our lines through 7/27/10.

As there was no further business, the meeting was adjourned at 7:35 P.M. Motion by Mary Burnore, seconded by Stanley Morytko. The motion carried unanimously.

The next meeting will be held on August 24, 2010.

Respectfully submitted,

Lillian Murray, Clerk