

A. Architects Update

RM began the A/E portion of the meeting by discussing the new enrollment projections and the need to cut about 7,000 square feet of space to maintain the BSF 95% reimbursement rate for the town. Discussion then revolved around the average classroom size for other magnet schools. MP asked how the reduction of space would be perceived by the surrounding towns or if it would reduce the ascending town's enrollment. DF stated that the enrolment had been increased in the upper grades to maximize square footage.

B. PM Update

ARCADIS reported that the additional services letter submitted by the architect was being reviewed and that there were still several questions that P+W need to respond to. ARCADIS also mentioned that this proposed scope change/additional services letter would need to be completed prior to the contract signing. ARCADIS noted that there was a meeting scheduled with the town attorney to meet with the CM to review and revise contract language. This meeting is scheduled for March 3rd, 2010 at 1:30pm.

ARCADIS reported that there was no new news regarding the OPM submission and felt that this is not unusual considering the recent submission.

ARCADIS stated that they were trying to set up a site walk through for the St. Joseph's property to review the easement route with the appropriate staff members. In addition, there will be an upcoming push to contact the Cuoghli's once the proposed easement map of this property is completed.

C. Invoice approvals - None

4. NEW BUSINESS

JS made a motion to adjourn. NY seconded, all were in favor. Motion carried

5. SCHEDULE NEXT MEETING

- A. Next meeting is scheduled for Monday, February 22, 2010, **at 6:30pm**
Meeting Adjourned 8:20 pm

We believe the preceding statements to be an accurate summary of items discussed. We would appreciate notification of exception to any items contained within these meeting minutes within three (3) days of receipt.

Minutes prepared by: Norman R. Benjamin, ARCADIS
Distribution;

Attendees, MSBC & Karen Lewis, Neal Beets, Rich Cody, Jeff Nelson