

Windham Magnet School
SDE# 163-0071 MAG/N
Town of Windham
School Building Committee Meeting
3-15-2010

ATTENDEES: (X =Attendees Present)

Susan Collins	SC	MSBC	X	Co-Chair
Paula Haney	PH	MSBC	X	Co-Chair
Mark Phelps	MP	MSBC	X	Member
Kathleen Mangiafico	KM	MSBC		Member
John Settlege	JS	MSBC	X	Member
Joe Underwood	JU	MSBC	X	Member
Peter Dart	PD	MSBC	X	Member
Nicole Bay	NY	MSBC		Member
Doreen Fuller	DF	Windham Public Schools	X	Superintendant of Schools/Member
Ana Ortiz	AO	Windham Public Schools	X	Assist. Superintendant
Rusty Malik	RM	Perkins + Will Architects	X	Architect
Petina Killiany	PK	PinnacleOne/ARCADIS	X	Senior Project Manager
Ray Kinghorn	RK	PinnacleOne/ARCADIS		Senior Project Manager
Norman Benjamin	NB	PinnacleOne/ARCADIS	X	Senior Project Manager

MTG DATE **March 15, 2010- Meeting called to order at 6:35 pm**
LOCATION: **Work Room 2nd Floor – Kramer Building**
PURPOSE: **Regular Magnet School Building Committee Meeting**

<u>ITEM</u>	<u>ISSUE</u>	<u>ACTION</u>	<u>BY</u>
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EXECUTIVE SESSION

MP made a motion to enter into executive session at 7:10. Motion was seconded by PD. All were in favor, motion carried. Executive Session ended at 7:46 pm.

1. CITIZENS AND DELEGATES:

- I. Two members of representing union members spoke on the benefits of entering into a Project Labor Agreement for the Magnet School Project. They also handed out an informational packet to all committee members.

2. APPROVAL OF MEETING MINUTES

None

3. OLD BUSINESS

A. Architects Update

RM began the A/E portion of the meeting stating that they had achieved the revised program space requirements based on the enrollment plan and State space standards. Based on reaching this critical milestone he is seeking consensus on the program/building concept he is going to present.

RM then presented the building conceptual floor plans and described what was reduced in size to meet the state space standards, and maintain the educational program needs.

A discussion ensued regarding the proposed location of the “life skills” space and the possibility of moving it near the cafeteria. PD asked about the width of the corridors and the need for lockers for the upper grades. RM spoke on the theory of locker free schools. MP felt that any student that moved between classrooms would need a locker. Size of lockers was than discussed with a general consensus that stacked lockers offer the best use of space.

Further conversations centered on the 300 seat cafeteria and the proposed concept of being able to subdivide this space. RM spoke about the added flexibility offered by installing operating partitions. DF suggested that if additional space cuts were needed they should be centered on the gymnasium. SC stated that there are only three gyms that could house basketball playoffs and accommodate seating. ARCADIS reminded the committee that bleacher seating is only 50% eligible for state reimbursement. Based on the general consensus of the committee was that the current concept is agreed upon. RM stated that he would return in two weeks with all space testing complete and report on this subject.

B. PM Update

ARCADIS passed out the latest budget update and spoke about the continued positive cash flow. ARCADIS also updated the committee on the recent onsite meeting with St. Joseph’s regarding the proposed easement and that the concept was amenable but Father Janic would need to reach out to the Diocese for guidance has he had not had experience in easement agreements in the past. He reported that the time frame would be about 12 – 15 days. St. Joseph’s also requested that additional survey stakes be added throughout their property to help them better identify the proposed path of the easement. ARCADIS was waiting on a proposal from BSC Group for this additional work and felt that it should cost around \$3,500.

ARCADIS also reported on the current status of the A/E and CM contracts. SC requested that ARCADIS complete the negotiations with the A/E firm now that all the language issues have been resolved.

C. Invoice approvals

The ARCADIS February 2010 Invoice was approved.

4. NEW BUSINESS

SC spoke about the upcoming Town Council meeting scheduled for 3/16 and asked

ARCADIS to respond to a letter written by Mr. Fantoli. ARCADIS stated that they had been working on a response to Mr. Fantoli's letter would email it to SC on Tuesday 3/16 for her review and comment.

5. **SCHEDULE NEXT MEETING**

- A. Next meeting is scheduled for Monday, March 22, 2010, **at 6:30pm**
Meeting Adjourned 8:53 pm.

We believe the preceding statements to be an accurate summary of items discussed. We would appreciate notification of exception to any items contained within these meeting minutes within three (3) days of receipt.

Minutes prepared by: Norman R. Benjamin, ARCADIS

Distribution;

Attendees, MSBC & Karen Lewis, Neal Beets, Rich Cody, Jeff Nelson