

**Windham Magnet School**  
**SDE# 163-0071 MAG/N**  
**Town of Windham**  
School Building Committee Meeting  
4-26-2010

**ATTENDEES:** (X =Attendees Present)

Susan Collins	SC	MSBC	X	Co-Chair
Paula Haney	PH	MSBC	X	Co-Chair
Mark Phelps	MP	MSBC	X	Member
Kathleen Mangiafico	KM	MSBC	X	Member
John Settlage	JS	MSBC	X	Member
Joe Underwood	JU	MSBC	X	Member
Peter Dart	PD	MSBC		Member
Nicole Bay	NB	MSBC	X	Member
Doreen Fuller	DF	Windham Public Schools	X	Superintendant of Schools/Member
Ana Ortiz	AO	Windham Public Schools		Assist. Superintendant
Stevanie Demko	SD	Perkins + Will Architects		Architect
Kathy Cowles	KC	Perkins + Will Architects	X	Architect
Ron Quicquaro	RQ	Perkins + Will Architects		Architect
Petina Killiany	PK	PinnacleOne/ARCADIS		Senior Project Manager
Norman Benjamin	NRB	PinnacleOne/ARCADIS	X	Senior Project Manager

**MTG DATE:** April 26, 2010- *Meeting called to order at 6:34 pm*  
**LOCATION:** Work Room 2nd Floor – Kramer Building  
**PURPOSE:** Regular Magnet School Building Committee Meeting

<u>ITEM</u>	<u>ISSUE</u>	<u>ACTION</u>	<u>BY</u>
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EXECUTIVE SESSION -None

**1. CITIZENS AND DELEGATES:**

- I. Diane Rayhall spoke about her new position within the town and talked about her ability to coordinate a meeting with both police and fire departments to review the magnet school design and to provide required criteria.
- II. Bernie D’auteul questioned the student lottery plan and the process of selecting the students. He also suggested that the BC video tape the meeting and look into airing on the public access channel.

**2. APPROVAL OF MEETING MINUTES**

DF motioned to approve the meeting minutes from 4/12/2010 with corrections. KM seconded the motion, all were in favor. Motion carried.  
The minutes from 3/30 were tabled.

**3. OLD BUSINESS**

**A. Architects Update**

KC of P+W gave a brief update and spoke of the design meetings that took place earlier today. She also spoke about how she felt incorporating the committees comments into the design is required for a successful project. KC also noted that they were starting a 3-D model which would be ready for the May 10<sup>th</sup> meeting.

SC asked when P+W felt we would have something to show the public. KC thought that in about eight weeks (or before School lets out) we would be able to unveil a product that would not change drastically throughout the remaining design phases. KC also updated BC members on the IWC submission.

**B. PM Update**

ARCADIS reported that communications remain open between St. Joseph's and the committee regarding the easements. NRB also noted that he was expecting another site meeting next week once Frank returned from vacation. NRB also stated that a meeting with the Cuoghi's went well, follow up negotiations would continue and then discussed the possible easement for an easement idea that would grant Mr. Cuoghi an easement on our property along the abandon Old Mansfield Rd.

ARCADIS updated the committee with regards to the land purchase procedures and noted that on Wednesday 5/5/2010 NRB would be meeting with the SDE to walk the site and gain SDE approval to purchase.

As for the Land Use approval process, ARCADIS noted that the design team would be presenting to the IWC on Thursday 4/28/2010 and felt that the presentation will show "No Significant Impact" to the wetland on our site or that of the properties upon which we seek utilities easements.

**C. Invoice approvals**

None.

**4. NEW BUSINESS**

SC requested that ARCADIS and the design team set up a meeting with both the fire and police departments. D. Rayhall noted that she could help set this up. NRB will exchange contact info with D. Rayhall in an effort to coordinate this meeting.

DF made a motion for adjournment which was seconded by NB. All were in favor and the motion carried.

**5. SCHEDULE NEXT MEETING**

- A. Next meeting is scheduled for Monday, May 10, 2010, at **6:30pm**  
Meeting Adjourned 7:13 pm.

We believe the preceding statements to be an accurate summary of items discussed. We would appreciate notification of exception to any items contained within these meeting minutes within three (3) days of receipt.

Minutes prepared by: Norman R. Benjamin, ARCADIS

Distribution;

**Attendees, MSBC &** Karen Lewis, Neal Beets, Rich Cody, Jeff Nelson