

Windham Magnet School
SDE# 163-0071 MAG/N
Town of Windham
 School Building Committee Meeting
 5-10-2010

ATTENDEES: (X =Attendees Present)

Susan Collins	SC	MSBC	X	Co-Chair
Paula Haney	PH	MSBC	X	Co-Chair
Mark Phelps	MP	MSBC	X	Member
Kathleen Mangiafico	KM	MSBC	X	Member
John Settlage	JS	MSBC		Member
Joe Underwood	JU	MSBC		Member
Peter Dart	PD	MSBC		Member
Nicole Bay	NB	MSBC	X	Member
Doreen Fuller	DF	Windham Public Schools	X	Superintendant of Schools/Member
Ana Ortiz	AO	Windham Public Schools	X	Assist. Superintendant
Stevanie Demko	SD	Perkins + Will Architects		Architect
Kathy Cowles	KC	Perkins + Will Architects	X	Architect
Ron Quicquaro	RQ	Perkins + Will Architects	X	Architect
Petina Killiany	PK	PinnacleOne/ARCADIS		Senior Project Manager
Norman Benjamin	NRB	PinnacleOne/ARCADIS	X	Senior Project Manager

MTG DATE **May 10, 2010- Meeting called to order at 6:34 pm**
LOCATION: **Work Room 2nd Floor – Kramer Building**
PURPOSE: **Regular Magnet School Building Committee Meeting**

<u>ITEM</u>	<u>ISSUE</u>	<u>ACTION</u>	<u>BY</u>
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EXECUTIVE SESSION -None

1. **CITIZENS AND DELEGATES:**

2. **APPROVAL OF MEETING MINUTES**

KM motioned to approve the meeting minutes from 3/30/10 & 4/26/10 with corrections. MP seconded the motion, all were in favor. Motion carried.

3. **OLD BUSINESS**

A. Architects Update

RQ of P+W produced a model of the Tuckie Rd. site and described how the site would

be cut and filled to produce a balanced project site while accommodating the Facility, parking, and playing fields. RQ went on to talk about the north/south and east/west corridors and how they could be used to highlight both the environmental and cultural theme of the school. RQ asked the committee members to think about this idea and to discuss further in about two weeks.

RQ discussed the need to lock down the location of the larger spaces and looked to gain the committee's consensus regarding the location of such spaces like the Gym, cafeteria and music.

MP noted that the doors to the locker rooms remained missing from the plans. RQ noted that not all the doors are shown on this plan. DF said that the music room with it's current configuration made her nervous and noted that the access to this space should be changed. MP also noted that it might not be advisable to locate the music room atop of the Autism room due to the noise. RQ stated that he agreed and the location and access of the music room would be changed.

B. PM Update

ARCADIS reported that the progress with the St. Joe's easement was slowly moving in the right direction. NRB noted that the attorney for St. Joes was out of the country until the end of the month but would continue to be in contact with Mr. Cody via email. NRB also note that negotiations with Mr. Cuoghi were ongoing.

NRB also reported the land purchase process and that on May 5, 2010 Mr. George Semenech for the Bureau of School Facilities inspected the Tuckie Rd. site and found no notable issues with the site. NRB transmitted a copy of the traffic study and ED053 to Mr. Semenech at the conclusion of the site inspection. Mr. Semenech noted that a Phase 1 ESA and Radon Potential letter needed to be completed prior to the final approval to purchase the site. NRB noted that this would be completed within three weeks. And forwarded to the State upon completion.

NRB noted that Mr. Beets had requested a meeting with ARCADIS, P+W, BSC and Doreen Fuller to discuss the Magnet School and bring the department heads up to date on the status of the project.

C. Invoice approvals

ARCADIS April 2010 Invoice was submitted and approved. P+W invoice through April 2010 was submitted and approved.

4. NEW BUSINESS

DF made a motion to add to the agenda allowing ARCADIS to proceed with awarding a contract for \$3,500.00 to APEX LLC to provide a phase 1 Environmental Site Assessment and radon potential letter for the Tuckie Road property as required by SDE. MP seconded the motion, all were in favor. Motion carried.

MP made a motion for adjournment which was seconded by DF. All were in favor and the motion carried.

5. SCHEDULE NEXT MEETING

- A. Next meeting is scheduled for Monday, May 24, 2010, **at 6:30pm**
Meeting Adjourned 8:26 pm.

We believe the preceding statements to be an accurate summary of items discussed. We would appreciate notification of exception to any items contained within these meeting minutes within three (3) days of receipt.

Minutes prepared by: Norman R. Benjamin, ARCADIS
Distribution;

Attendees, MSBC & Karen Lewis, Neal Beets, Rich Cody, Jeff Nelson