



Town of Windham
Assessors Office
979 Main Street, Willimantic, CT 06226
Telephone: 860/465-3026 Fax: 860/465-2180

**PETITION FOR REMOVAL OF MOTOR VEHICLE
FROM OCTOBER 1 ASSESSMENT DATE**

Grand List of October 1, _____ List number as it appears on bill: _____

Year: _____ Make: _____ Model _____ Reg. # _____

Check One:

1. _____ I attest that I did not own the vehicle listed above on October 1, _____ and that it is no longer garaged on my premises.
2. _____ I attest that the vehicle listed above was registered out-of-state on October 1, _____. It is no longer registered to the State of Connecticut, as my legal residence is _____ and the vehicle is most frequently garaged out-of-state.

ATTEST: _____
Print name of owner Signature of owner Date

MOTOR VEHICLE STANDARD FORMS OF DOCUMENTATION

A. _____ A plate receipt from DMV indicating that the registration has been canceled, lost or stolen prior to October 1.

If your plate receipt is dated after October 1, then one of the following must be provided, along with the plate receipt, to establish the actual date of occurrence:

IF VEHICLE WAS SOLD:

- B1. _____ A copy of the Department of Motor Vehicles bill of sale.** The bill of sale is on the bottom and the back of vehicle owner's registration form. Transfer information must be recorded on this form before it is submitted.
- B2. _____ A letter from your insurance company** stating the date the vehicle was removed from the policy. It must state the removal reason as "the vehicle was sold."
- B3. _____ A copy of the signed and dated Transfer of Title.**

- OR -

- B4. _____ Moved out of state** - a copy of registration showing the date the vehicle was registered outside the State of Connecticut.
- B5. _____ Stolen** - a statement from the insurance company indicating the date the vehicle was stolen and not recovered.
- B6. _____ Totaled** - a statement from the insurance company indicating the date that the vehicle was deemed a total loss.
- B7. _____ Junked** - a receipt or statement on letterhead from the junk yard indicating the date it was junked.
- B8. _____ Traded-in** - a copy of the purchase agreement identifying the trade-in vehicle.
- B9. _____ Donated** - a statement on letterhead from the charitable organization indicating the date the vehicle was donated.

NOTE: All documentation must be dated and include the Vehicle ID Number.