

WINDHAM PLANNING & ZONING COMMISSION

Summary of Action October 27, 2016 - 7 PM- Windham Town Hall

Call to Order - Paula Stahl-Chair, called the meeting to order at approximately 7 PM. Others in attendance were: Jean Chaine-Vice Chair, Claire Lary, Edward Pelletier, Michael Graf and alternate Scott Lambeck. All members were present so the alternate was not seated as a voting member. Staff present were Matt Vertefeuille Director of Code Enforcement, and James Finger, Town Planner. Guests were Phil DeSiato - DeSiato Sand & Gravel, Joe Boucher - Towne Engineering, and later Kevin Solli of Solli Engineering

Approval of Minutes for September 22, & October 13, 2016 Edward Pelletier Motion to approve the October 13, 2016 minutes, Jean Chaine SECONDED the motion; and all voted in favor. Edward Pelletier Motion to approve the September 22, 2016 minutes Jean Chaine SECONDED the motion; and all voted in favor.

Other Business - (*DISCUSSION POSSIBLE ACTION*)

DeSiato Sand & Gravel Corp. - 64 Jordan Lane, & 329R Beaver Hill Road, North Windham - Joe Boucher - Towne Engineering representing Phil DeSiato of DeSiato Sand & Gravel, outlined the five year reclamation plan and described progress to date. The Commission accepted the plan without taking any action.

Town Plan of Conservation and Development - Consultant's update - The Commission accepted the plan without taking any action.

New Business: (*DISCUSSION*)

O'Reily's 1031 Main St - Willimantic - Site Plan review for retail use in B-1A District - Kevin Solli of Solli Engineering represent the application - discussion ensued, with the Commission asking for an extension of time to act, as they wanted comments from the CT Dept of Transportation regarding the wider access driveway onto Main St.

Report from Zoning Enforcement Officer - The Zoning Office reported that he issued a cease and desist order to Abracadabra located at 600 Main St for operating a bar and nightclub without a permit and in violation of their restaurant permit. Also - that Horizons in South Windham has started work on its new driveway at 103 Babcock Hill Rd, which will provide improved access to the site, and will avoid having headlights shining into neighbors homes.

Routine Business

Correspondence - none

Miscellaneous - Annual meeting schedule - Commission agreed to continue its regular meeting schedule of the second and fourth Thursdays of the month - except November and December when they will meet on the second and third Thursdays - all meetings will be at 7 PM in the Town Hall where space is available. Also and announcement of the **CCM Annual conference** which will be held at the Foxwoods Casino on Nov. 15, 2016.

Adjourn - The Commission adjourned at 8:25 PM

Paula Stahl, Chair