

WINDHAM PLANNING & ZONING COMMISSION
WINDHAM, CT
September 24, 2015 MINUTES

The Windham Planning & Zoning Commission held its meeting on September 24, 2015 in the 2nd Floor Auditorium in Town Hall. Chair Paula Stahl called the meeting to order at 7:07 P.M. Members present were Jean Chaine, Michael Graff, Scott Lambeck, and Paula Stahl. Ed Pelletier, and Claire Lary were excused. Also present was James Finger - Town Planner.

I) Approval of July 25, 2015 Minutes

a) Paula Stahl said there was an error on the bottom of the second page of the July 25th minutes relating to **T & G Realty** relating to her motion to approve the Plan. She explained that the minutes report a '... condition that the table on page 1' be corrected to reflect the total lot coverage...' (of the Site plans for the project). She said *it should read: '...provided that the table on page 1 be corrected to reflect the total lot coverage...'*. Scott Lambeck made a motion to approve the July 25, 2015 minutes as corrected, and Paula Stahl seconded the motion. Voting in favor of the motion were Scott Lambeck and Paula Stahl. Jean Chaine, and Michael Graff abstained.

II) Old Business

ACCESS Community Action Agency - 1315 Main St., Willimantic - request for extension to file plans in the Land records. Chair Stahl informed the Commission that the ACCESS Agency has asked for a second extension to file the Mylar maps. She asked the Town Planner what's holding up filing the Mylar maps.

The Planner explained that there has been conversations with the Town Attorney about a cross travel easement across the property, and they still need to install the monuments along the property boundaries. The Chair asked when the current extension expires, and the Planner said it will be the next .

Paula Stahl made a motion to grant the ACCESS Community Action Agency a second and final 90 day extension to file the Mylar maps in the Windham Land records for the subdivision of their property located at 1315 Main St., Willimantic before December 25, 2015. Jean Chaine seconded the motion. Those voting in favor were Jean Chaine, Michael Graff, Scott Lambeck, and Paula Stahl.

Zoning Regulation revisions The Commission postponed discussion

Report from Zoning Enforcement Officer - The Zoning Enforcement Officer was not present

Routine Business

Correspondence - None

Miscellaneous - The next work session is scheduled for October 8, 2015

The Commission **adjourned** the meeting at 7:25 PM.

Respectfully submitted for the Planning & Zoning Commission - James Finger

RECEIVED FOR RECORD 9-30-2015
AT 12:00 pm
ATTEST Patricia P. Spruance TOWN CLERK