

PLANNING AND ZONING COMMISSION  
WINDHAM, CT

March 10, 2016  
MEETING MINUTES

The Windham Planning and Zoning Commission held a work-session meeting in the Town Hall. Members present were: Jean Chaine, Michael Graf, Scott Lambeck, Claire Lary, and Paula Stahl. Also present was Code Enforcement Officer Matthew Vertefeuille. Town Planner James Finger joined the meeting during the final presentation.

**I. Call to Order** - seating of alternates

The meeting was called to order by Chair Paula Stahl at 7:00 p.m. Alternate Scott Lambeck was seated for Ed Pelletier who was absent.

**II. Interview of Consultants for the Town Plan of Conservation and Development**

Chair Stahl presented an interview question and ranking sheet for members to use to score the firms that responded to the Town's RFP for a consultant.

Presentations were made tonight by:

- a. RBA Group
- b. Horsley Witten Group
- c. Planimetrics

**III. Adjourn**

The meeting was adjourned at 9:20 p.m.

Respectfully submitted,  
Claire Lary

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*Patricia P. Spruance*  
WINDHAM TOWN CLERK