

DRAFT MEETING MINUTES
TOWN OF WINDHAM BOARD OF COUNCIL SUBCOMMITTEE
PUBLIC SAFETY, RECREATION AND PUBLIC WORKS
Wednesday January 27 at 7:00 PM
Main Meeting Room
Windham Town Hall
979 Main Street
Willimantic

1. Call to Order.

Mayor E. Eldridga called the meeting to order at 7:00 pm.

Committee members present: David Howe, Arnaldo Rivera, Teri Santucci, Jerry Iazzetta, Lorraine McDevitt.

Town Staff Present: Town Manager Neal Beets, Town Engineer, Joe Gardner, Brad Wojick Public Works Superintendent, Tara Risley Recreation Director and Matt Vertefeuille, Code Enforcement Director.

2. Citizens and Delegations.

Dawn Niles reported that Windham's application as a heartsafe community had been accepted. Three AED's on order, you donated by the DeVivo family. She recommended town by bigger barrels for recycling through upcoming contract.

Lori Jeffers suggested Council think carefully about a parking garage. Think about safety, possibly locate by Valley Street.

Alan Giodano questioned bidding of rubbish collection project. Would like small businesses to be able to use transfer station.

Harry Carbone complained about lights on Main Street.

Arnaldo Rivera stepped down and spoke as a citizen that he agreed lighting was inadequate.

Charles Kratt agreed with Giodano that businesses should be able to use transfer station.

Jeff Viens felt local businesses should be able to use transfer station

James Flores pointed out no one had been appointed to hall of fame for two years.

3. Election of a Chairperson

A motion was made by Arnaldo Rivera to nominate Jerry Iazzetta as Chair, felt he was highly qualified. Motion was seconded by David Howe. A motion was made by Terri Santucci to nominate Lorraine McDevitt as Chair, due to her many years of service on the Board she deserved opportunity. There was no second. The Mayor called for a vote. All voted in favor of Jerry Iazzetta except Lorraine McDevitt who abstained.

A motion was made by Arnaldo Rivera to add to the agenda the appointment of a vice chair. Motion was seconded by Terri Santucci and passed unanimously. A motion was made by David Howe to appoint Lorraine McDevitt as vice chair. Motion was seconded by Terri Santucci and passed unanimously.

4. Discussion and Possible Action Regarding Bidding Municipal Solid Waste Collection.

Town Manager Neal Beets discussed Memo from Town Staff and possible RFQ procedure. Terri Santucci had a problem with land lords not being able to use transfer station. Did not agree with statement in memo that if recyclables were not put out then rubbish would not be collected. David Howe agreed. Matt Vertefeuille explained recycling was mandatory now. Jerry Iazzetta asked why town did not pick up from large apartments and condominiums. Brad Wojick responded that Town never has. There was a general discussion on estimated cost of \$700,000 to purchase barrels and including cost in a contract to collect rubbish and solid waste. It was discussed that RFQ could ask for multiple costs on multiple methods. Lorraine McDevitt made a motion to redo memo eliminating last three paragraphs and submit to council for discussion. Motion was seconded by Arnaldo Rivera and passed unanimously.

5. Discussion And Possible Action Regarding Funding for ARRA Paving of High, Jackson and Valley Streets.

Chairman Iazzetta reviewed memo from Town Engineer, Joe Gardner. It was discussed that funding would come from the towns fund balance and that town meeting approval was required. A motion was made to recommend to the Council funding the project by Terri Santucci. Motion was seconded by David Howe and passed unanimously.

6. Discussion and Possible Action Regarding Funding for ARRA Energy Efficiency Grants.

Chairman Iazzetta reviewed memo from Town Engineer, Joe Gardner. It was discussed that funding would come from the towns fund balance and that town meeting approval was required. A motion was made to recommend to the Council funding the project by Lorraine McDevitt. Motion was seconded by Terri Santucci and passed unanimously.

7. Discussion and Possible Action Regarding Road Bond Issue.

Town Engineer reviewed roads that were on a list to be paved. He explained list developed with Public Works Superintendent Brad Wojick. Chairman Iazzetta noted list was a mix of main roads and neighborhood local roads. Mr. Iazzetta pointed out that it had been five years since last bond issue. He also pointed out that with 90 miles of roads many roads had not been paved in over thirty years. A motion was made by Lorraine McDevitt to recommend funding the project . The motion was seconded by Arnaldo Rivera and passed unanimously.

10. Discussion and Possible Action Regarding Hop River Bike Path.

The Committee reviewed history of project, funding, costs etc. with the Town Engineer.

The Town Engineer reported that project budget was one million dollars over budget and would need to be cut back. He also relayed his concerns regarding Whitewaters ability to meet their obligations and possible impact on town. A motion was made by Lorraine McDevitt to invite Whitewater to the next subcommittee meeting. Motion was seconded by David Howe. Motion passed with David Howe voting against motion.

11. Discussion and Possible Action Regarding Parking Garage Feasibility Study.

Town Manager Neal Beets explained history of grant and that is was due to expire in September of this year. He recommended we proceed with a preliminary design of a parking garage at only the Walnut Street site. Jerry Iazzetta pointed out that he was chair of an ad-hoc parking garage negotiating committee. A revision in scope would need to be through that committee. A motion was made by Lorraine McDevitt seconded by David Howe to recomment to the council limiting the project to the Walnut Street site. Motion passed with no dissenting votes, however Terri Santucci abstained.

11. Citizens and Delegations.

Public Works Superintendent Brad Wojick explained there had been problems commercial companies as an example with roofers showing up with truck loads of roofing materials.

Jeff Viens suggested a special meeting be held on transfer station use.

12. Adjournment.

A motion was made by Lorraine McDevitt adjourn the meeting at 9:00 pm. The motion was seconded by Terri Santucci and passed unanimously.

Respectfully submitted

Joseph Gardner,
Town Engineer.