

DRAFT SPECIAL MEETING MINUTES
TOWN OF WINDHAM BOARD OF COUNCIL SUBCOMMITTEE
PUBLIC SAFETY, RECREATION AND PUBLIC WORKS
Thursday October 21, 2010 at 7:00 PM
Town Hall Meeting Room
Windham Town Hall
979 Main Street
Willimantic

1. Call to Order.

Chairman Jerry Iazzetta called the meeting to order at 7:03 pm.

Committee members present: Teresa Santucci, Jerry Iazzetta, Lorraine McDevitt.

Town Staff Present: Town Engineer, Joe Gardner

2. Pledge of Allegiance

3. Citizens and Delegations. None

4. Approval of Minutes from August 21, 2010 Meeting.

A motion was made by Teri Santucci seconded by Lorraine McDevitt to accept minutes as written. Motion passed unanimously.

5. Discussion and Possible Action Regarding Revising Section 13-161 Sidewalk required; width; specifications for construction of the Code of Ordinances.

A memo from the Planning and Zoning Commission was reviewed. A motion was made by Lorraine McDevitt to forward to the Service District Council Subcommittee that paragraph (c) be revised to say: There can be no waiver of the requirements of subsection (b) of this section **unless (d) applies:**

And that paragraph (d) state: **When a change in land use for the construction of a single family home on a lot that abuts a street or road in Willimantic, where that street or road currently does not have sidewalks or curbs on either side of said property, that in lieu of fulfilling Section 13-161, a waiver will be considered to apply Section 13-166 assessment fee based upon recent town construction projects. That fee will exempt this property from future assessments that may be applied for construction of sidewalks, curbs and drive ramps.** The motion was seconded by Teri Santucci and passed unanimously.

Chairman Iazzetta asked the Town Engineer to check with the Town Attorney on procedure.

6. Discussion and Possible Action Regarding CL+P Easements for Equipment on Town Property.

Three potential sites were reviewed. One on Railroad Ave, another off Walnut Street and a third off Main Street at the location of the Former Chapman Block building that had been demolished by the town and was currently being used as a graveled parking lot. Teri Santucci stated it was a step backwards, and asked Jeff Garafollo of CL+P if he had looked into graffiti resistant paint. He indicated he had, but it would increase costs. CL+P would clean and repaint upon request. Ms. Santucci asked why not leave equipment in underground vaults. Mr. Garafollo responded for safety of workers it was best to have aboveground. Jerry Iazzetta had a problem with the width of easement on Chapman Block property. This would make it difficult to put a building on property. Lorraine McDevitt made a motion to forward on to the council without a recommendation. The motion was seconded by Teri Santucci and passed unanimously.

7. Discussion and Possible Action Regarding Accepting Victory Lane as a Town Road.

Joe Boucher of Towne Engineering gave history of project and that the construction had been inspected by the Town Engineer to his satisfaction. Jerry Iazzetta informed members that he had designed road while employed by Towne Engineering therefore he could not vote for its acceptance as it could be a conflict of interest. If he abstained from vote there would not be a quorum. A motion was made by Teri Santucci to bring to the council without a recommendation. The motion was seconded by Lorraine McDevitt and passed unanimously.

8. Discussion and Possible Action Regarding Bids for Radiant Heating System at the Willimantic Fire Department Apparatus Bay.

A memo from the Town Engineer was reviewed. A motion was made by Teri Santucci seconded by Lorraine McDevitt to award the project to Fahrenheit Mechanical in the amount of \$56,000. The motion passed unanimously. It was noted that the Council had given the Town Manager approval to proceed based upon the Subcommittees approval.

8. Discussion and Possible Action Regarding Bids for Installing Motion Sensors in the Town Hall and Kramer Buildings.

A memo from the Town Engineer was reviewed. A motion was made by Lorraine McDevitt seconded by Teri Santucci to award the project to Ray's Electric in the amount of 15,338.70. The motion passed unanimously. It was noted that the Council had given the Town Manager approval to proceed based upon the Subcommittees approval.

9. Discussion and Possible Action Regarding Bids for Survey Work on Summit Street.

A memo from the Town Engineer was reviewed. A motion was made by Lorraine McDevitt seconded by Teri Santucci to award the project to Rob Helstrom Land Surveying in the amount of \$8,400. The motion passed unanimously. It was noted that the Council had given the Town Manager approval to proceed based upon the Subcommittees approval.

10. Citizens and Delegations. None

11. Adjournment

A motion was made by Teri Santucci to adjourn the meeting at 7:50 pm. The motion was seconded by Lorraine McDevitt and passed unanimously.

Respectfully Submitted
Joseph Gardner
Town Engineer

