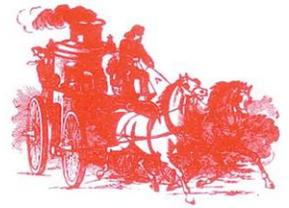




WILLIMANTIC FIRE DEPARTMENT



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Pursuing a Degree

April 8, 2008

Dear Fellow Firefighters and Officers of the Willimantic and Area Departments,

Chief Palmer and I first met with QVCC Dean Huard and Director Berlin in the autumn of 2007 to explore a partnership between our two organizations. Although it has taken some time to develop, we're pleased to announce that we have some progress. We've persuaded them to recognize a number of Connecticut Fire Academy class for elective credit, which should shave significant time off the pursuit of a degree.

If you have ever considered returning to school for a degree, there is no time like the present. I can assure you that the effort, though strenuous at times, is well worth your time. Not only will a degree be an occupational asset, but the educational process will be personally enriching as well.

I think QVCC has made every effort to make the application process painless and simple; however, if you are at all intimidated by it, I will be happy to assist you become enrolled for your first class.

Sincerely,

Marc A. Scrivener
Deputy Chief

Ronald A. Palmer, Sr.
Fire Chief

April 8, 2008 email from the Director of QVCC:

Good morning, Chief Scrivener,

I agree with your assessment of the high potential value of a Willimantic FD/QVCC partnership. Dean Huard has proposed a useful and simple model that will provide support and local advocacy without taxing either institution with long bureaucratic steps. What she proposes is the following:

- QVCC will accept in transfer up to 15 credits of general electives towards our Associate's degree in General Studies, from the Connecticut Fire Academy training, **adopting the credit assessment guidelines developed by Charter Oak Community College in 2004.**
- Those wishing to earn a degree from QVCC will enroll in our Associate's degree program in General Studies, but their transcripts will show credits in fire science.
- These students could then transfer to a four-year institution to pursue a Bachelor's degree.

Prospective students should apply to QVCC (\$20 application, unless waived due to previous attendance at one of the CT community colleges) and bring an official transcript from the fire academy. We will advise them about additional paperwork, basic skills assessment, selection of appropriate courses and registration.

Please feel free to refer any of these potential students to me personally, or to one of the following advisors:

Bob Fernandez, Associate Director of the Willimantic Center
John Lepore, Coordinator of Learning Services Center
Kathleen Gray, Assistant Director of Admissions

Although we operate on a walk-in basis, to assure that one of us is available it would be best to request an appointment by calling 423-1824. Please let me know if you have any other questions. I really look forward to helping your referrals.

Delia
[Delia Berlin, Director, QVCC]

April 8, 2008 email from Charter Oak State College

Chief Scrivener,

I've attached a copy of the **CFA page from our credit assessment booklet**, and am putting a copy of the booklet into the mail to you today. The CFA courses are due for their 5-year review, and the Academy training personnel are working on that now. I don't know what courses they plan to submit for review, but I do think that there may be some new ones, in addition to the courses on this list. I will be happy to add your name to our booklet mailing list and to answer any questions you may have about the review.

Maryanne LeGrow

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Commission on Fire Prevention & Control, CT Fire Academy Courses

Initial Review: July 18, 2002
Additional Review: November 18, 2004

The Connecticut State Fire Academy is located in training facilities at Bradley International Airport in Windsor Locks, CT. The mission of the Fire Academy is "to prevent or mitigate the effects of fire and disasters, either natural or manmade, on the citizens of the State of Connecticut." Academy personnel support local and regional fire service instructors by providing the state's career and volunteer firefighters with training and education that meets national standards and maintaining up-to-date resources for use by fire service personnel, public educators and other first responders. Since operations began in 1994, over 20,000 fire service and allied professionals have participated in training at the facility. On July 18, 2002, an assessment of courses leading to CT Fire Academy certifications was performed at Academy facilities in Windsor Locks, CT. The following credit awards are dependent upon student certification in the subject area by the Commission on Fire Prevention and Control.

Source of official student records:

Office of the Director of Training
Connecticut Fire Academy
34 Perimeter Road
Windsor Locks, CT 06096-1069

COURSES AND RECOMMENDATIONS:

Fire Department Safety Officer (2 cr. Basic)

Length: 32 hours

Dates: Sept. 1987 – Sept. 2005

Objective: Four-day course examines the Fire Department Safety Officer's role with the identification, evaluation and implementation of policies and procedures that affect health and safety aspects for emergency responders.

Instruction: Through use of case studies, small group workshops and instructor facilitation of safety concepts, students gain a thorough understanding of risk management; wellness issues; incident safety functions; regulatory requirements and their impact on increasing survivability for fire department personnel.

Fire Officer II (Multi-Company Supervision) (3 cr. Basic)

Length: 56 hours over 7 days

Dates: Mar. 1991– Jan. 2000

Objective: Seven-day course designed for fire officers or aspiring officers who need skills to supervise multiple companies, generally including oversight of single company supervisors involved in the operational aspects of a fire station, such as human resource management, community relations, administration, inspection and investigation, emergency services delivery, and safety.

Fire Service Instructor I (3 cr. Basic)

Length: 56 hours

Dates: Sept. 1982 - present

Objective: Seven-day course designed to meet the first level of instructor as identified by the National Professional Qualifications Standards (NFPA 1041).

Instruction: Lecture/discussion, student presentations.

Fire Service Instructor II (3 cr. Basic)

Length: 48 hours

Dates: 1984 - July 2003 ONLY

Objective: Successful completion of course development and design assignments, audio-visual development and a certification exam will qualify students for the "Certified Fire Instructor II" designation. Course topics include: design analysis; course development; course design; goals and objectives writing; preparation of instructional materials; evaluation methods; and implementation considerations.

Instruction: Lecture/discussion; student presentation of individually developed lesson plan format.

First Line Company Supervision (Fire Officer I)

(6 cr. Basic)

Length: 96 hours

Dates: Fall, 1999 - present

Objective: Comprehensive course designed to strengthen the new or aspiring fire officer's supervisory and leadership skills. Emergency and routine duties of the company officer are discussed. Topics include: human resource management; community and government relations; public education; safety; inspection and investigation and emergency service delivery.

Instruction: Lecture/discussion; supervised laboratory/ shop, including use of a fire command simulator.

Instruction: Includes a balance of mentored peer group discussion sessions and development of individual projects.

Health and Safety Officer See Incident Safety Officer

Incident Safety Officer; and Health and Safety Officer (together these were formerly Fire Department Safety Officer) (2 cr. Basic, total – must complete both)

Length: 32 hours total; 16 hours each course

Dates: Sept. 2005 - present

Objective: Two-day courses examine the Fire Department Safety Officer's role with the identification, evaluation and implementation of policies and procedures that affect health and safety aspects for emergency responders.

Instruction: Through use of case studies, small group workshops and instructor facilitation of safety concepts, students gain a thorough understanding of risk management; wellness issues; incident safety functions; regulatory requirements and their impact on increasing survivability for fire department personnel.

Organizational Administration (Fire Officer III)

(4 cr. Upper)

Length: 60 hours

Dates: Sept. 2000 - present

Objective: Non-traditional course offered to individuals currently holding or aspiring to the rank of shift commander or chief officer. Designed to enhance the skills of the chief officer by providing a group of peers with a progressive learning environment. Areas covered include human resource management; community relations; administration; inspection and investigation; emergency services delivery and safety in areas such as personnel assignments; hiring and promotional procedures; professional development; community awareness programs; budget management; record keeping systems; pre-incident planning; public education planning; multi-agency incident planning and accident and injury protection.

Instruction: Semi-independent study course; mentored peer group discussion sessions and individual projects.

Public Fire and Life Safety Educator I (2 cr. Basic)

Length: 32 hours

Dates: Sept. 1997 - present

Objective: Entry-level course designed to prepare students who perform public education duties to present existing programs to all audiences. Course addresses fire prevention activities; the major causes of unintentional injury; characteristics of learning; evaluation of lesson plans; presentation methods; effective usage of audiovisual aids; successfully dealing with the media; and record keeping. This four-day course

meets the requirements of NFPA 1035, "Professional Qualifications for Public Fire and Life Safety Educator I."

Instruction: Lecture/discussion; student presentations.

COURSES REVIEWED ON NOVEMBER 18, 2004

Fire Officer IV (3 cr. Upper)

Length: 56 hours

Dates: Sept. 2004 - present

Objective: This course is offered to individuals currently holding or aspiring to the rank of shift commander or chief officer. The course is designed to enhance the skills of the chief officer by providing a group of peers with a progressive learning environment. Discussions and projects include human resource management, community relations, administration, inspection and investigation, emergency services delivery and safety. Areas specifically covered include personnel assignments, hiring and promotional procedures, professional development, community awareness programs, budget management, recordkeeping systems, pre-incident planning, public education planning, multi-agency incident planning and accident and injury protection.

Instruction: Semi-independent study course, includes regularly scheduled peer group discussions, development of individual projects, and final project and oral examination. Mentor facilitates discussion and provides guidelines.

Chemistry for Emergency Response (4 cr. Upper)

Length: 80 hours over two weeks

Dates: September 2004

Objective: This course is designed to prepare the responder to function safely at the scene of a hazardous materials incident by understanding the potential hazards. This is accomplished by gaining a recognition of chemical nomenclature and basic principles of chemistry in order to assess risks to responders and the public. The course seeks to convey to first responders or prevention officers a sound understanding of the basic chemistry of hazardous materials to permit them to correctly assess the threat posed by hazardous materials incidents that may occur accidentally or through intentional means. Problem-solving sessions and interactive discussion cover topics such as salts and inorganic nonsalts, hydrocabons, hydrocarbon derivatives, and hydrocarbon radicals. Application of chemistry to thermodynamics, volatility, and combustion provides real-world examples. An understanding of basic chemistry is helpful to receive maximum benefit from the course.

Instruction: Instruction delivered through lecture/discussion, student interaction.

http://www.qvctc.comnet.edu/catalog/p_genstu.asp

General Studies

Associate in Science Degree (60 semester hours minimum)

This program gives the student flexibility to explore new areas and interests while working toward an associate degree. If you are not ready to select an area of study, this program may be a place to start. Courses taken in the general studies program may also be used for transfer to a 4-year college; however, it is preferable for students who know they will be transferring to complete the Liberal Arts and Sciences degree.

Learners who complete the General Studies degree will satisfy the General Education Outcomes and accrue course work in areas selected in consultation with an advisor.

No more than 15 credits in a single subject may be counted as open electives toward the Associate in Science degree in General Studies.

For more information contact [Dr. Scott DeShong](#).

General Education Core

(See also [General Requirements](#))

Communication Skills - 6 Credits		Credits
ENG* 101	Composition	3
COM* 171	Fundamentals of Human Communication	
or COM* 173	Public Speaking	
or COM* 176	Business & Professional Communication	3
Humanities - 9 Credits		
	Humanities Electives ¹	9
Computer Science - 3 Credits		
	Computer Science Elective ²	3
Math/Science - 6 to 8 Credits		
	Mathematics Elective	3-4
	Science Elective	3-4
Social Sciences - 9 Credits		

Social Science Electives³ 6

History Elective 3

Open Electives - 25 to 27 Credits

Open Electives 25-27

1. Courses must be selected from at least two of the following disciplines: art, communication, English, foreign languages, humanities, music, philosophy, sign language, theater.
2. One from the following: any computer science course, BOT* 111, BOT* 137, DGA* 111, GRA* 237.
3. Courses must be selected from at least two of the following disciplines: anthropology, economics, education, geography, history, political science, psychology, sociology.

Note: This information is current as of April 8, 2008.