

# Windham Senior Center Advisory Board Minutes

Windham Senior Center Dining Room – 1<sup>st</sup> Floor

47 Crescent Street, Willimantic, CT 06226

Thursday December 3, 2015 at 6:00pm

**Present:** Joan Light, Eugene Light, Robert Greenleaf, Janet Ragno and Victor Rayhall

**Staff Present:** Mary DeMarco

1. **Call to Order:** Meeting called to order by Chairman Gene Light at 6:00pm
2. **Citizens and Delegation:** None
3. **Adoption of Minutes:**  
Robert Greenleaf moved, seconded by Victor Rayhall to accept the September 24, 2015 minutes as presented. **Motion passed unanimously.**
4. **Windham Senior Center Report**  
Mary reported on events and programs for September and October. The Senior Center will not be providing space for AARP tax aide for lack of volunteers. The elevator was inspected by State of Connecticut and was cited for not having the circuit breaker location visible. That has been rectified and reported to the State. UCONN students painted the outside railings. Mahjong has been added as a new game on Thursday afternoons. Yoga will be offering Saturday morning classes once per month during the winter months.  
**Old Business:**
  - A. **New Center:**
    - i. **Letter from Access Agency:** Gene read a portion of a letter received by the Town from the Access Agency. Discussion ensued.
  - B. **Upgrades to Current Center:** Mary discussed the needs of the Center which include automatic front door, 3 bay kitchen sink, upgrade of elevator, bathrooms, and plumbing
  - C. **Other possible grants:**
    - i. **Jeffrey P. Ossen Family Foundation:** Mary discussed the possibility of applying to the Ossen Family Foundation for assistance with "My Senior Center" tracking computer system.
5. **New Business:**
  - A. **2016 Meeting Schedule:** A 2016 calendar year meeting schedule was presented. Robert Greenleaf moved, seconded by Victory Rayhall to accept the CY2016 meeting schedule as presented. **Motion passed unanimously.**
6. **Next Meeting:** Thursday, February 25, 2016
7. **Adjournment:** Robert Greenleaf moved to adjourn the meeting, seconded by Victor Rayhall. Meeting closed at 6:45pm.

Respectfully submitted,

Joan Light  
Clerk, Windham Senior Center Advisory Board

RECEIVED FOR RECORD 12-21-2015  
AT 3:00 PM  
ATTEST Patricia P. Sprague TOWN CLERK