

It was determined there was No Quorum for the meeting below therefore a subsequent meeting was held on November 3, 2014 to ratify the action taken.

SPECIAL TELECONFERENCE MEETING WINDHAM TOWN COUNCIL MINUTES

**WINDHAM TOWN HALL
TOWN MANAGER'S OFFICE**



Thursday, October 30, 2014 at 6 pm

1. Call to Order

Tom DeVivo called the Windham Town Council Special Teleconference meeting to order at 6:02 PM

Town Council members present: Tony Fantoli, Tom DeVivo, Joseph Underwood, Michael Lessard, James Flores

Lorraine McDevitt was present via telephone

Mayor Ernest S. Eldridge, Christel Donahue, Charles Krich, Mark Doyle and Charlotte Patros were absent.

Town Manager Neal Beets was also in attendance.

2. Citizens and Delegations

Bill Powers, noted contact information is missing on the website for members of certain Boards and/or Commissions making it difficult to contact them. He also spoke about other options for signage at the schools.

Dave Magnuson, a representative for Vulturetown Arts, spoke of the event on December 12, 2014 to be held in the Town Hall Auditorium.

Tom DeVivo turned the meeting over to Joseph Underwood, President of the Town Council

3. New Business

- a. Discussion and possible action to allow Windham Textile and History Museum to serve alcohol in the Town Hall Auditorium during the January 24, 2015 event**

DeVivo MOVED, Fantoli seconded, to allow the Windham Textile and History Museum to serve alcohol in the Town Hall Auditorium during the January 24, 2015 event. All were in favor. MOTION PASSED UNANIMOUSLY.

b. Discussion and possible action to allow Vulturetown Arts serve alcohol in the Town Hall Auditorium during the event on December 12, 2014

DeVivo MOVED, Lessard seconded, to allow Vulturetown Arts serve alcohol in the Town Hall Auditorium during the event on December 12, 2014. All were in favor. MOTION PASSED UNANIMOUSLY.

c. Discussion and possible action to award the insulation of the Town Hall Auditorium and Dugan building to Quality Insulation of Eastern Connecticut in the amount of \$30,000.

DeVivo MOVED, Lessard seconded, to award the insulation of the Town Hall Auditorium and Dugan building to Quality Insulation of Eastern Connecticut in the amount of \$30,000. All were in favor. MOTION PASSED UNANIMOUSLY.

d. Discussion and possible action to award the Windham Textile and History Museum high efficiency boiler replacement to James Carboni Plumbing and Heating in the amount of \$37,689.46.

DeVivo MOVED, Lessard seconded, to award the Windham Textile and History Museum high efficiency boiler replacement to James Carboni Plumbing and Heating in the amount of \$37,689.46. All were in favor. MOTION PASSED UNANIMOUSLY.

4. Resolutions

a. Discussion and possible action to approve a resolution amending resolution # 2635 forming the Micro Grid Building Committee.

Lessard MOVED, Fantoli seconded, to waive the reading of the Resolution. All were in favor. MOTION PASSED UNANIMOUSLY.

DeVivo MOVED, Lessard seconded, to approve a Resolution amending Resolution #2635 forming the Micro Grid Building Committee. All were in favor.

Windham Town Council

RESOLUTION No. 2635

**A Resolution of the Windham Town Council
Amending Resolution 2635 establishing a
Building Committee for the Micro-Grid Project**

**at Sweeney Elementary and the Windham
Middle School**

WHEREAS, the state Department of Education has asked the Windham Board of Education to amend Resolution 2635 as set forth below and to keep the number of the Resolution as 2635;

NOW, THEREFORE, the Windham Town Council hereby resolves that Resolution 2635 shall read as follows:

Section 1. Ad Hoc Sweeney Elementary and Windham Middle School Micro-Grid Building Committee Established.

There shall be an ad hoc Sweeney Elementary and Windham Middle School Micro-Grid Building Committee (the Committee) having the powers and duties set forth in this Resolution. The Committee shall foster effective public communication and decision-making regarding the construction of the Micro-Grid project at these schools.

Section 2. Composition.

- (a) The Committee shall consist of no less than three (3) and no more than seven (7) members.
- (b) The Mayor shall appoint Committee members subject to concurrence by the Council.
- (c) Upon a vacancy occurring, the Mayor shall appoint a successor subject to the concurrence of the Council.
- (d) Committee members shall serve without compensation or reimbursement of expenses incurred.
- (e) Committee members may consist of members of the Town Council, the Board of Finance, the Board of Education, and other persons interested in educational and environmental excellence, fiscal restraint, design distinction, construction contracting quality, and decision-making transparency.

Section 3. Powers and Duties.

The Committee shall have the following enumerated powers and duties, and all powers and duties necessary or appropriate to accomplish effectively these enumerated powers and duties:

- (a) To authorize conceptual and final drawings, plans, and specifications for the Micro-Grid Project, and to assure that they comply with all applicable codes and standards;
- (b) To approve all budgets and expenditures for the Micro-Grid Project;
- (c) To select, evaluate, and direct the work of Project contractors;
- (d) To review and approve the start-up operation of the Micro-Grid and to assure that it performs according to specifications;
- (e) To complete and file all paperwork required by the state Department of Education's Bureau of School Facilities and the Department of Energy and Environmental Protection;

- (f) To keep itself and the community accurately informed about the status of the Micro-Grid Project, responding to all public questions and concerns about the project;
- (g) To work with Windham Board of Education and State officials to preserve and implement the funding grant by which approximately 80 % of eligible school construction costs are paid for by the state;
- (h) To request the assistance of the Superintendent of Schools and the Town Manager, their staff, or persons under contract with the Board of Education or the Town, in order to construct the best Project we can.

Section 4. Sunset.

The ad hoc Sweeney Elementary and Windham Middle School Micro-Grid Building Committee shall sunset upon final acceptance of the Micro-Grid Project at the Sweeney Elementary and Windham Middle School.

Section 5. First State DOE Change:

1. **RESOLVED**, that the Windham Town Council authorizes the Windham Board of Education to apply to the Commissioner of Education and to accept or reject a grant for the Solar photovoltaic panels Micro Grid Project at the Windham Middle School.

Section 6. Second State DOE Change:

2. **RESOLVED**, that the Windham Middle School building committee is hereby established as the building committee with regard to the Solar photovoltaic panels Micro Grid Project at the Windham Middle School.

Section 7. Third State DOE Change:

3. **RESOLVED**, that the Windham Town Council hereby authorizes at least the preparation of schematic drawings and the outline specifications for the Solar photovoltaic panels Micro Grid Project at the Windham Middle School.

MOTION PASSED UNANIMOUSLY

5. **Adjournment**

DeVivo MOVED, Fantoli seconded, to adjourn the Windham Town Council Special Teleconference meeting at 6:12 P.M. All were in favor. MOTION PASSED UNANIMOUSLY.

Submitted By:

Barbara J. McKinney
Clerk of the Town Council