

Town of Windham
Windham Town Council
EMERGENCY TELECONFERENCE MEETING
December 3, 2014 – 3:00 p.m.
Town Manager’s Office

MINUTES

1. Call to order

Mayor Eldridge called the Town of Windham Town Council Emergency Teleconference Meeting to order at 3:02 P.M.

Town Council members present: Mayor Ernest S. Eldridge, Tony Fantoli, Tom DeVivo, Lorraine McDevitt, Joseph Underwood, Mark Doyle, and Charlotte Patros

Christel Donahue was in attendance via telephone

Charles Krich, Michael Lessard and James Flores were absent

2. Discussion and possible action to amend Resolution No. 2635 regarding the Micro-Grid Project at Sweeney Elementary School and the Windham Middle School.

DeVivo MOVED, McDevitt seconded, to amend Resolution No. 2635 regarding the Micro-Grid Project at Sweeney Elementary School and the Windham Middle School. All were in favor.

Windham Town Council

RESOLUTION No. 2635

**A Resolution of the Windham Town Council
2nd Amendment to Resolution #2635 establishing an
Ad Hoc Building Committee for the Micro-Grid Projects
at W. B. Sweeney Elementary and the Windham
Middle School**

WHEREAS, the Department of Administrative Services has asked the Windham Board of Education to amend Resolution 2635 as set forth below and to keep the number of the Resolution as 2635;

NOW, THEREFORE, the Windham Town Council hereby resolves that Resolution 2635 shall read as follows:

Section 1. Ad Hoc W. B. Sweeney Elementary and Windham Middle School Micro-Grid Building Committee Established.

There shall be an Ad Hoc W. B. Sweeney Elementary and Windham Middle School Micro-Grid Building Committee (the Committee) having the powers and duties set forth in this Resolution. The Committee shall foster effective public communication and decision-making regarding the construction of the Micro-Grid project at these schools.

Section 2. Composition.

- (a) The Committee shall consist of no less than three (3) and no more than seven (7) members.
- (b) The Mayor shall appoint Committee members subject to concurrence by the Council.
- (c) Upon a vacancy occurring, the Mayor shall appoint a successor subject to the concurrence of the Council.
- (d) Committee members shall serve without compensation or reimbursement of expenses incurred.
- (e) Committee members may consist of members of the Town Council, the Board of Finance, the Board of Education, and other persons interested in educational and environmental excellence, fiscal restraint, design distinction, construction contracting quality, and decision-making transparency.

Section 3. Powers and Duties.

The Committee shall have the following enumerated powers and duties, and all powers and duties necessary or appropriate to accomplish effectively these enumerated powers and duties:

- (a) To authorize conceptual and final drawings, plans, and specifications for the Micro-Grid Project, and to assure that they comply with all applicable codes and standards;
- (b) To approve all budgets and expenditures for the Micro-Grid Project;
- (c) To select, evaluate, and direct the work of Project contractors;
- (d) To review and approve the start-up operation of the Micro-Grid and to assure that it performs according to specifications;
- (e) To complete and file all paperwork required by the state Department of Administrative Services' Office of School Facilities and the Department of Energy and Environmental Protection;
- (f) To keep itself and the community accurately informed about the status of the Micro-Grid Project, responding to all public questions and concerns about the project;
- (g) To work with Windham Board of Education and State officials to preserve and implement the funding grant by which approximately 80 % of eligible school construction costs are paid for by the state;

- (h) To request the assistance of the Superintendent of Schools and the Town Manager, their staff, or persons under contract with the Board of Education or the Town, in order to construct the best Project we can.

Section 4. Sunset.

The Ad Hoc W. B. Sweeney Elementary and Windham Middle School Micro-Grid Building Committee shall sunset upon final acceptance of the Micro-Grid Projects at the W. B. Sweeney Elementary and Windham Middle School.

Section 5. First State DOE Change:

- 1. RESOLVED**, that the Windham Town Council authorizes the Windham Board of Education to apply to the Commissioner of Education and to accept or reject a grant for the Solar photovoltaic panels Micro Grid Project at the Windham Middle School.

Section 6. Second State DOE Change:

- 2. RESOLVED**, that the Ad-Hoc Sweeney Elementary and Windham Middle School Micro-Grid Building Committee is hereby established as the building committee with regard to the Solar photovoltaic panels Micro Grid Project at the Windham Middle School.

Section 7. Third State DOE Change:

- 3. RESOLVED**, that the Windham Town Council hereby authorizes at least the preparation of schematic drawings and the outline specifications for the Solar photovoltaic panels Micro Grid Project at the Windham Middle School.

Section 8. Fourth State DOE Change:

- 4. RESOLVED**, that the Windham Town Council authorizes the Windham Board of Education to apply to the Commissioner of Education and to accept or reject a grant for the photovoltaic panels Micro Grid Project at the W. B. Sweeney School.

Section 9. Fifth State DOE Change:

- 5. RESOLVED**, that the Ad Hoc Sweeney Elementary and Windham Middle School Micro-Grid Building Committee is hereby established as the building committee with regard to the photovoltaic panels Micro Grid Project at the W. B. Sweeney School.

Section 10. Sixth State BOE Change:

6. RESOLVED, that the Windham Town Council hereby authorizes at least the preparation of schematic drawings and the outline specifications for the photovoltaic panels Micro Grid Project at the W. B. Sweeney School.

MOTION PASSED UNANIMOUSLY

3. Adjournment

DeVivo MOVED, McDevitt seconded, to adjourn the Town of Windham Town Council Emergency Teleconference Meeting at 3:04 P.M. All were in favor. MOTION PASSED UNANIMOUSLY

Submitted By:

Barbara J. McKinney
Clerk of the Town Council