

# Minutes of the Windham Town Council Special Budget Meeting

**Windham Town Hall, 2nd Floor Conference Room  
Tuesday, March 8, 2016 7:00 P.M.**

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## **1. Call to Order**

Mayor Eldridge called the Windham Town Council Special Budget Meeting to order at 7:00 P.M.

Town Council members present: Mayor Ernest S. Eldridge, Tony Fantoli, Tom DeVivo, Lorraine McDevitt, Dennis O'Brien, Mike Lessard, James Flores, Nectalis Martinez, Lynne Ide and Charles Krich

Department Heads in Attendance: Chandler Rose, Gay St. Louis, Patricia Spruance, Brian Hathaway and Christian Johnson,

Probate Judge John McGrath, Democratic Registrar of Voters Paulann Lescoe, Executive Administrator Neida Rosado, Personnel Director Paul Hongo and Finance Accounting Supervisor Karen Williams were also in attendance.

Town Manager Neal Beets was also in attendance.

## **2. Pledge of Allegiance**

Mayor Eldridge led all in the Pledge of Allegiance.

## **3. Citizens and Delegations: Public Comment**

None

## **4. Comment by Councilmembers**

Tom DeVivo noted there will be a Public Works Public Safety Committee meeting tomorrow at 5:30 P.M. at the Public Works garage. He also noted the Special Olympics will be Saturday at Windham High School.

## **5. Discuss and possibly approve a contract with Dynamic Engineering, Inc., for \$14,076.32, to renovate the Guild Field restrooms to meet ADA standards, to be paid for with state LoCIP funds, as recommended by Town staff**

DeVivo MOVED, McDevitt seconded, to approve approve a contract with Dynamic Engineering, Inc., for \$14,076.32, to renovate the Guild Field restrooms to meet ADA standards, to be paid for with state LoCIP funds, as recommended by Town staff. All were in favor. MOTION PASSED UNANIMOUSLY.

6. **Hear from Department Heads for Town General Government about their proposed operating and capital budgets for Fiscal Year 2016-2017. Questions and Answers**
  - a. **Probate, pg. 35**
  - b. **Registrars/Elections, pg. 33**
  - c. **Assessor (including Grand List discussion), pg. 30, 31**
    - **GL Combined Analysis**
    - **GL Real Estate Analysis**
    - **GL Motor Vehicle Analysis**
    - **GL Personal Property Analysis**
  - d. **Tax Collector, pg. 29**
  - e. **Town Clerk, pg. 32**
  - f. **Information Technology, pg. 39**
  - g. **Finance Department, pg. 28, 73, 74, 75, 76, 77**
  - h. **Personnel and Animal Control, pg. 41, 43, 57**
  - i. **Town Manager, pg. 27, 36, 37**
  - j. **Town Council, pg. 26**

Town Manager Beets reviewed and explained a handout he provided to the Town Council that included an amended mill rate sheet should bulky waste, leaf collection and street lighting be put back into the budget, a summary sheet for a 1 year Capital Improvement Plan, a copy of the Outside Agencies budget sheet as recommended by the Administration and Finance Committee and a revised copy of the Elections budget to include a pay increase for the Registrar of Voters and the Deputy Registrar of Voters.

Probate Judge John McGrath, Democratic Registrar of Voters Paulann Lescoe and the above Department Heads addressed the Town Council and briefly reviewed their department's budget. They also answered questions from the Town Council.

**7. Future Agenda Items:**

- **Tuesday, March 15, 2016: 6:30 P.M. Public Hearing for the CDBG grant**

**8. Citizens and Delegations: Public Comment**

Dawn Niles spoke about the reduction to the HeartSafe supplies line item and questioned where the line item is for the parades. Ms. Niles also explained Bill #5594 which will be heard tomorrow in the Finance Committee at the State regarding placing a surcharge on homeowner insurance policies to be put in a CT fire safety fund to provide fire training.

Henry Crane, Willimantic thanked the Town Council for questioning the Information Technology budget.

James Flores spoke about the need to have the Finance Director at the budget meetings.

Dennis O'Brien spoke about the format in which the budget is presented to the Board of Finance.

**9. Adjournment**

DeVivo MOVED, McDevitt seconded, to adjourn the Windham Town Council Special Budget Meeting at 9:27P.M. All were in favor. MOTION PASSED UNANIMOUSLY.

**Submitted By:**

Barbara J. McKinney  
Clerk of the Town Council