

MINUTES OF THE SPECIAL TRAINING MEETING OF THE WINDHAM TOWN COUNCIL

**Windham Town Hall Bellingham Auditorium, 2nd Floor
979 Main Street, Willimantic, CT**

Tuesday, April 7, 2015 - 6:00 P.M.

1. Call to Order

President of the Windham Town Council Joe Underwood called the Special Training Meeting of the Windham Town Council to order at 6:06 P.M.

Town Council members present: Mayor Ernest S. Eldridge (arrived at 6:17 P.M.), Tony Fantoli, Tom DeVivo, Lorraine McDevitt, Joseph Underwood, Michael Lessard (left at 6:50 P.M.), James Flores and Charlotte Patros

Charles Krich, Mark Doyle and Christel Donahue were absent.

Town Manager Neal Beets was also in attendance.

2. Training on new Councilmember Chromebooks

Information Technology Manager Brian Hathaway gave a short presentation on the Chromebooks and he provided a one hour training session regarding how to use email and how to create, send, reply and store documents. He also answered questions from the Town Council.

3. Adjournment

Fantoli MOVED, DeVivo seconded, to adjourn the Special Training Meeting of the Windham Town Council at 7:02 P.M. All were in favor. MOTION PASSED UNANIMOUSLY.

Submitted By:

Barbara J. McKinney
Clerk of the Town Council